



City of Pahokee

207 Begonia Drive
Pahokee, Florida 33476
Phone: (561) 924-5534 ext. 2003 or 2004
Fax: (561) 924-8140

Date: _____
Contractor: _____
Owner: _____
Address: _____

Patio Deck Permit Checklist

- Complete & Submit Building Permit application.
- Submit Recorded/Certified copy of Notice of Commencement. (projects \$2,500 and above).
- Submit executed contract or signed invoice for the job. (Material quote and/or receipt for Owner Builders).
- Submit survey copy showing the location of patio deck.
- Submit Agent Authorization form for any person, other than the qualifier, that will be submitting/picking up permit. (If applicable)
- Submit a set of plans including tie down details.
- Complete and submit signed and notarized Owner Builder Affidavit and all required documents, as listed on the form. (If applicable)

Contractor Registration/Update:

******Please fill out the form completely and submit all required/applicable documents, as listed on the form. Also, please make note of the items below. ******

If you are currently registered as a contractor and have recently provided documents for your file update, please provide the following during permit submission:

- Submit a copy of General Liability Insurance (Issuance date has to be for a current month and year. List City of Pahokee as certificate holder).
- Submit either **1)** Proof of worker's compensation insurance (Issuance date has to be for a current month and year. List City of Pahokee as certificate holder) or **2)** Worker's compensation exemption.

Should there be any other requirements, our building officials will advise.