



Palm Beach County Department of Housing and Economic Sustainability
Coronavirus Relief Fund (CRF) Emergency Repair Program

NOTICE OF FUNDING AVAILABILITY

Palm Beach County Department of Housing and Economic Sustainability hereby announce the availability of \$3,685,932 in CRF funding to assist residents impacted by the Coronavirus (COVID-19) crisis. CRF funding will provide Emergency Repair assistance to income eligible owner occupied residences, impacted by COVID-19, to address emergency ONLY conditions such as the installation, replacement or repair of: roofs, windows, doors and/or heating, ventilation and air conditioning (HVAC).

Maximum Award: Up to **\$50,000** – awarded as a grant

Household Size and Income Categories to be served:

Number of Persons in Household	Extremely Low Income (30%)	Very Low Income (50%)	Low Income (80%)	Moderate Income (120%)
1	\$18,450	\$30,750	\$49,200	\$73,800
2	\$21,100	\$35,150	\$56,200	\$84,360
3	\$23,750	\$39,550	\$63,250	\$94,920
4	\$26,350	\$43,900	\$70,250	\$105,360
5	\$30,680	\$47,450	\$75,900	\$113,880
6	\$35,160	\$50,950	\$81,500	\$122,280
7	\$39,640	\$54,450	\$87,150	\$130,680
8	\$44,120	\$57,950	\$92,750	\$139,080

Applicant Selection Criteria: Applicants must complete an online application by visiting the Website at: <http://www.pbcgov.com/hes/>, starting **Sunday, September 6, 2020 – Monday, September 21, 2020**. Applications will be accepted on a first come, first qualified, first served basis, subject to funding availability. Applicants must meet the program requirements, at the time of application submittal, and must be able to provide:

- (1) proof of loss of income, reduction in hours, or unemployment as a result of the COVID-19 pandemic, on or after March 1, 2020;
- (2) copy of valid drivers’ license or state identification for each household member;
- (3) copy of recent pay check stub **(OR)** Self Declaration Form, or a current completed verification of employment for all working household members;
- (4) a completed YTD profit and loss statement (if self-employed);
- (5) copy of recent social security, retirement and/or disability award letter for all household members (if applicable);
- (6) copy of court ordered child support documentation;
- (7) copy of recent bank statement **(OR)** Self Declaration Form, or a current completed verification of deposit for all adult household members;
- (8) copy of mortgage and/or warranty deed
- (9) copy of current homeowners’ insurance declaration page

Additional Information:

- Property must be participants’ primary residence.
- Property must be located in Palm Beach County. **(NOTE: If the property is located within a city limit of Palm Beach County, the city must commit to an expedited permitting process in order to receive emergency repair assistance)**
- Homeowners’ insurance and taxes must be current
- Property must be a single-family residential dwelling
- Participants can only receive assistance once.

For More Information Contact:

Mortgage & Housing Investments (MHI) Division
 100 Australian Avenue, 5th Floor
 West Palm Beach, FL 33406

Hours of Operation: 8:00am – 5:00pm

Telephone: Ms. Prescott at (561) 233-3606 (OR) Ms. Horne at (561)233-3693 (OR) Ms. Ellison at (561)233-3600

Email Address: HESVerify@pbcgov.org