



Keith W. Babb, Jr.  
MAYOR

Regina Bohlen  
VICE-MAYOR

Rodney D. Lucas  
INTERIM CITY MANAGER

Tijauna Warner  
CITY CLERK

*"Building a City and Community of Choice"*

207 Begonia Dr.  
Pahokee, FL 33476  
Phone: (561) 924-5534  
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[www.cityofpahokee.com](http://www.cityofpahokee.com)

**COMMISSIONERS:**

Clara "Tasha" Murvin

Juan Gonzalez

Sara Perez

Burnadette Norris-Weeks  
CITY ATTORNEY

CITY COMMISSION OF THE CITY OF PAHOKEE

## **WORKSHOP**

Tuesday, July 27, 2021 6:00 p.m.

**Meeting Streamed By YouTube - LIMITED CAPACITY**

- A. INVOCATION AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. TOPIC:
- D. DISCUSSION, COMMENTS, CONCERNS
- E. ADJOURN

NOTICE

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**SUBJECT TO CHANGE**



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**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION AGENDA  
Tuesday, July 27, 2021 6:30 p.m.  
Meeting Streamed By YouTube - LIMITED CAPACITY**

- A. INVOCATION AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. ADDITIONS, DELETIONS, AND APPROVAL OF AGENDA ITEMS:
- D. CITIZEN COMMENTS/PUBLIC SERVICE ANNOUNCEMENTS – ALL ITEMS ON AGENDA (3 MINUTES)
- E. APPROVAL OF MINUTES
- F. CONSENT AGENDA:
- G. ORDINANCE(S)
- H. RESOLUTION(S)
  - 1. **RESOLUTION 2021 – 16 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2021-2022 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE.**
- I. PUBLIC HEARINGS
- J. PROCLAMATION(S)
- K. PRESENTATION(S)
- L. REPORT OF THE MAYOR
- M. REPORT OF THE CITY MANAGER
- N. REPORT OF THE CITY ATTORNEY
- O. **OLD BUSINESS:**
  - 1. **Former City Manager Complaint**
  - 2. **American Rescue Plan Act (ARPA) 2021**
  - 3. **Cancel Tuesday, September 14, 2021 City Commission Meeting & Reschedule Wednesday, September 15, 2021**
- P. **NEW BUSINESS**
  - 1. **Mayors Golden Nail & Hammer**
- Q. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY
- R. FOR THE GOOD OF THE ORDER (COMMUNITY EVENTS, FEEL GOOD ANNOUNCEMENTS)
- S. ADJOURN

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**SUBJECT TO CHANGE**



AGENDA  
MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS  
VIA: RODNEY LUCAS, INTERIM CITY MANAGER  
FROM: City Clerk  
SUBJECT: Resolution 2021 – 16  
DATE: 7/16/2021

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**GENERAL SUMMARY/BACKGROUND:** Section 200.065, Florida Statutes, provides that a taxing authority shall, within 35 days of certification of value by the Property Appraiser, advise the Property Appraiser of its proposed millage rate, its current year rolled-back rate and the date, time and place for public hearings to consider the proposed millage rate and the tentative budget for the preparation of the Notice of Proposed Property Taxes (TRIM Notice).

**BUDGET IMPACT:** Yes

**LEGAL NOTE:** N/A

**STAFF RECOMMENDATION:** N/A

**ATTACHMENTS:** Resolution 2021 – 16

RESOLUTION 2021 - 16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2021-2022 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 200, Florida Statutes, provides for a uniform procedure for the adoption of ad valorem tax and millage rates associated therewith; and

WHEREAS, Section 200.065, Florida Statutes, provides for the adoption of a proposed millage rate, together with the establishment of a rolled-back rate computed pursuant to Section 200.065(1), Florida Statutes; and

WHEREAS, on June 24, 2021, the Property Appraiser of Palm Beach County, Florida served upon the City a Certification of Taxable Value, certifying to the City the 2020 taxable value within the City's jurisdiction; and

WHEREAS, Section 200.065, Florida Statutes, provides that a taxing authority shall, within 35 days of certification of value by the Property Appraiser, advise the Property Appraiser of its proposed millage rate, its current year rolled-back rate and the date, time and place for public hearings to consider the proposed millage rate and the tentative budget for the preparation of the Notice of Proposed Property Taxes (TRIM Notice); and

WHEREAS, the City Manager of the City of Pahokee, Florida has recommended a proposed millage rate for fiscal year 2021-2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**Section 2.** Proposed Millage Rate. The Mayor and City Commission hereby adopt and establish the proposed millage rate for **FY 2021-2022** at **6.5419**, which is **\$6.5419** per \$1,000.00 of assessed property value within the City of Pahokee, Florida.

**Section 3.** Computation of Rolled-back Rate. The rolled-back rate is **6.0917** as computed utilizing the June 24, 2021 Certificate of Taxable Value.

**Section 4.** Current Year Proposed Millage Rate as a Percent Increase Over Rolled Back Rate. The proposed millage rate is an increase of 7.39 percent over the rolled-back rate.

**Section 5.** Public Hearing. The date, time and place of the public hearings to consider the proposed millage rate and tentative budget are as follows:

**First Hearing**

<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>September 15, 2021</u>	6:00 p.m.	Commission Chambers/City of Pahokee 360 E. Main St Pahokee, Fl 33476

**Second Hearing**

<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>September 28, 2021</u>	6:00 p.m.	Commission Chambers/City of Pahokee 360 E. Main St Pahokee, Fl 33476

**Section 6.** Directions to Clerk. The City Clerk is directed to send the original Certification of Taxable Value and a certified copy of this resolution to the Palm Beach County Property Appraiser and Tax Collector on or before July 30, 2021.

**Section 7.** Effective Date. This resolution shall be effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this 27th day of July 2021.

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Keith W. Babb, Jr., Mayor

**ATTEST:**

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Tijauna Warner, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, Esq.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Commissioner Bohlen	_____ (Yes)	_____ (No)
Commissioner Everett	_____ (Yes)	_____ (No)
Commissioner Hill	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



**OLD BUSINESS**



# American Rescue Plan Act

## U.S. Treasury Guidance Interim Final Rule Summary





# Funding Objectives

Support	Replace	Support	Address
Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control	Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs	Support immediate economic stabilization for households and businesses	Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

# RESTRICTIONS ON USE

(What funding cannot be used for):

Direct or indirect offset for reduction in net tax revenue due to a change in law, regulation or administrative interpretation

Settlement agreement, judgement, or consent decree

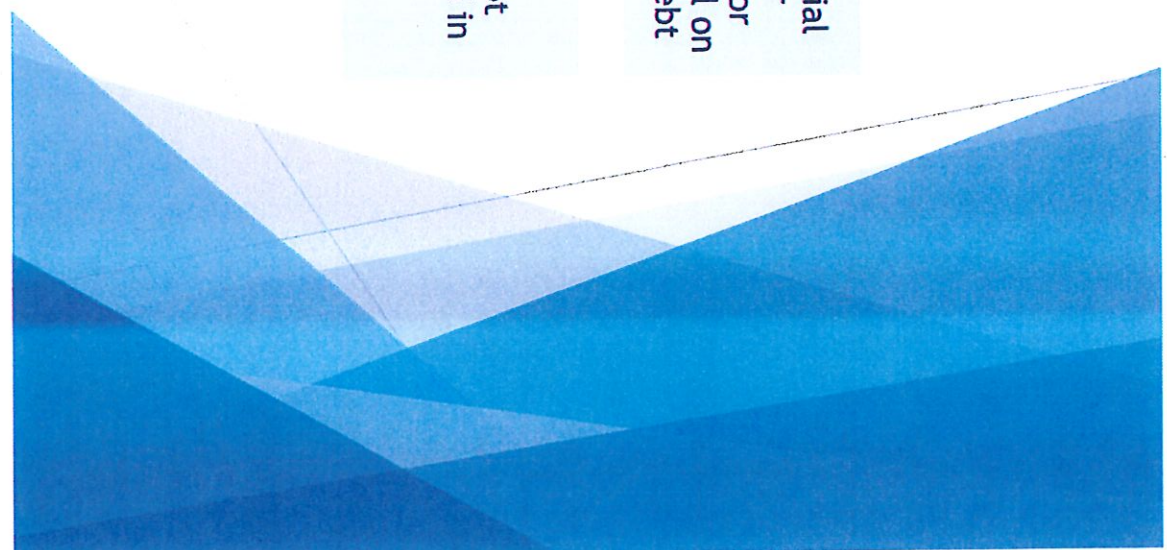
Deposit into any pension fund

Federal matching requirements

Rainy Day funds or Financial Reserves

Payment of financial indebtedness for borrowed money or interest or principal on any outstanding debt

Infrastructure not directly addressed in ARPA



# Eligible Uses:

Funds can be used in **several separate categories**

## 1 Public Health

- Containing COVID-19 and addressing other urgent public health needs

## 2 Economic Hardship

- Supporting families, small businesses, and hardest-hit industries

## 3 Revenue Loss

- Providing vital public services, to the extent of revenue lost during the pandemic

## 4 Premium Pay

- Offering enhanced compensation for the health and financial risks that essential workers face

## 5 Water, Sewer, and Broadband Infrastructure

- Investing in key infrastructure to deliver clean water and reliable broadband internet access

Slide provided by:  
Jacob Leibenluft,  
Counselor to the Secretary,  
U.S. Department of Treasury

# Support the Public Health Response

This funding may be used to meet a wide range of emergent public health needs.

Slide provided by:  
Jacob Leibentluft,  
Counselor to the Secretary,  
U.S. Department of Treasury

## 1 COVID-19 Mitigation & Containment

- A broad range of services are needed to contain COVID-19 including vaccinations, testing, contact tracing, and prevention in key settings like nursing homes and schools

## 2 Medical Expenses

- Provide care to address short- and long-term effects of COVID-19

## 3 Behavioral Healthcare

- New or enhanced services to meet mental health, substance use, and other behavioral health needs

## 4 Public Health & Safety Staff

- Pandemic response requires a major commitment of staff
- Staff costs covered, to extent they work on COVID-19 response
- For convenience, costs for public health and safety staff primarily dedicated to response are fully reimbursable

# Address Negative Economic Impacts

Recipients may use these funds to respond to the negative economic impacts of the COVID-19 public health emergency.

## 1 Workers & Families

- Assistance and job training for unemployed workers
- Replenishing state unemployment insurance trust funds
- Assistance with food, housing, utilities, internet access, other needs
- Survivor's benefits for family members of COVID-19 victims

## 2 Small Businesses

- Loans and grants to mitigate financial hardship
- Aid to implement COVID-19 prevention or mitigation tactics
- Technical assistance

## 3 Hardest-hit Industries

- Assistance for tourism, travel, hospitality, and other hard-hit sectors based on local economic conditions

## 4 Rehire Public Sector Staff

- Re-hiring public sector staff, up to government's pre-pandemic staffing levels

Slide provided by:  
Jacob Leibenluft,  
Counselor to the Secretary,  
U.S. Department of Treasury

# Provide Equity-Focused Services

The health and economic impacts of the pandemic have been most severe for low-income families and people of color, exacerbating long-standing disparities.

Recognizing these impacts, a broader range of services are eligible to address disproportionate impacts in these communities.

## Eligible Services to Address Disparities in COVID-19 Impact



- Addressing health disparities: e.g., community health workers.
- Investing in housing and neighborhoods: e.g., affordable housing.
- Addressing educational disparities: e.g., early learning, tutoring, afterschool programs.
- Promoting healthy childhood environments: e.g., childcare.

## Must Reach Hardest-hit Families or Communities

- Services are eligible when reaching disproportionately-impacted communities, specifically:
- In Qualified Census Tracts (low-income areas defined by HUD).
  - When provided by Tribal governments.
  - To other households, populations, or geographic areas identified by the state or local government as disproportionately impacted.

Slide provided by:  
Jacob Leibenluft,  
Counselor to the Secretary,  
U.S. Department of Treasury

## National League of Cities

# 5 Principles for COVID-19 Local Fiscal Recovery Fund

- 1. Use dedication grants and programs first whenever possible.**
  - *Save Local Fiscal Recover Funds for gaps and priorities not eligible for other federal and state assistance programs.*
- 2. Assess government operations AND community needs.**
  - *Ask valuable staff and stakeholders for help creating a comprehensive needs assessment; be prepared to pivot.*
- 3. Prioritize fiscal stability and returning to work.**
  - *Save pet projects for earmarks.*
- 4. Maintain records and document success.**
  - *Create long-term information infrastructure for your future leaders.*
  - *Document and catalogue spending and tell the story for how it is rebuilding the community.*
- 5. Your Congressional Delegation is part of your success.**
  - *Invite Members of Congress to re-openings, ribbon-cuttings, etc....*

**IMPLEMENTATION OF FISCAL RECOVERY FUNDS MUST REFLECT:**  
**PUBLIC INPUT**  
**TRANSPARENCY**  
**ACCOUNTABILITY**

**ASSESS:** Whether a program or service “responds to” the COVID-19 public health emergency.

**STEP 1.** Identify the need or negative impact.

**STEP 2.** Identify how the program, service, or other intervention addresses the identified need or impact.

**STEP 3.** Focus on opportunities to partner with other agencies through existing evidence-based programs & services, and grants.

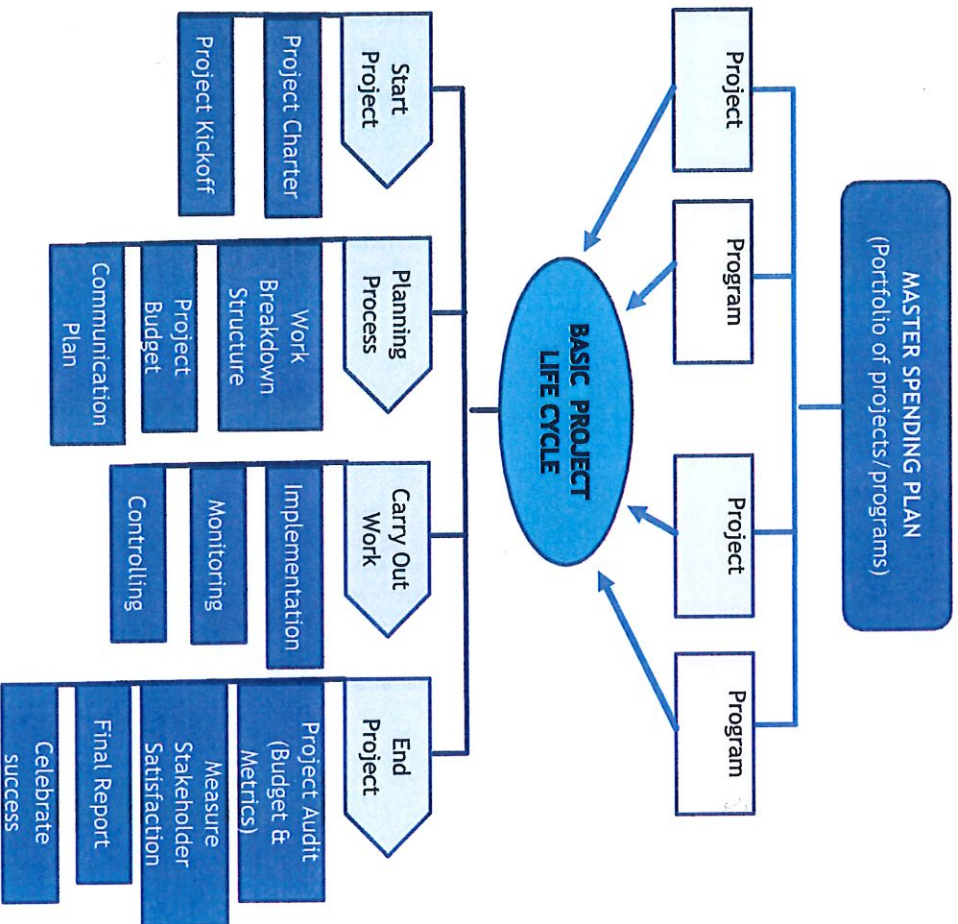
Get the Biggest Bang for the Buck!



## COMPLIANCE AND REPORTING

- o Treasury deadline of July 16, 2021, for public comment on Interim Final Rule. Treasury will adopt a final rule responding to comments and may also add clarifications to implementing guidance.
- o Interim Report due by August 31, 2021. Quarterly Project & Expenditure Report due beginning October 31, 2021, then 30 days after the end of each quarter thereafter.
- o Recipients must develop and implement policies and procedures, record retention, determine & monitor implementation of criteria, and determine eligibility of beneficiaries and/or subrecipients.

# MASTER SPENDING PLAN



## NEXT STEPS:

- ↳ Continue to work on the Framework and Master Spending Plan.
- ↳ Submit First Interim Report to include spending by category at summary level from date of award to July 31, 2021. Report must be submitted by August 31, 2021.
- ↳ Continue to calculate current and future (3 years) revenue loss for City operations and secure approval from City Commission to replenish General Fund.
- ↳ Identify the most urgent short-term community needs and create programs and budgets that can be immediately implemented now and through the summer (i.e., summer tutoring, residential rental and utility assistance, small business assistance, etc.). Once finalized, bring before City Commission for approval.
- ↳ Hold Stakeholder Workshops to formalize City-wide needs assessment and identify additional needs.
- ↳ Identify longer-term projects and budgets and bring to City Commission for approval.

## Review & Discussion:

# ARRA FISCAL RECOVERY FUNDS SPENDING FRAMEWORK

- 📈 Revenue Loss
- ⊕ Public Health
- 🏠 Economic Hardship
- 💧 Water, Sewer & Broadband Infrastructure
- 💰 Premium Pay

# RESOURCES:

- **NLC's COVID-19 Hub:** \*\*\*\*\*.nlc.org/covid-19-pandemic-response/
  - Bill Summary
  - FAQ's
  - NLC Local Response Principles (Briefs):
    - City Services, Housing, Infrastructure/Broadband, Public Safety, Small Business, etc.
- **U.S. Dept. of Treasury:** \*\*\*.treasury.gov/SLFRP
  - Interim Final Rule
  - Fact Sheet
  - FAQs
  - Quick Reference Guide
- **State Food, Medical & Cash Assistance:** \*\*\*\*\*myflfamilies.com
- **State Rent & Utilities Assistance:** \*\*\*.ourflorida.com
- **Local Rent, Utility, Homeless Assistance & Training Programs:**  
\*\*\*\*\*discover.pbcbgov.org/communityservices/humanservices/
- **Small Business/Non-profit Assistance:** \*\*\*\*\*.sba.gov
  - Loans, Paycheck Protection, Restaurant Revitalization, Shuttered Venues Grant, EIDL, etc.

## Status of Payments to States for Distribution to Non-Entitlement Units of Local Government (NEUs)

**DISCLAIMER:** For purposes of determining the beginning of the 30-day distribution period outlined in Section 603(b)(2)(C)(i) of the Social Security Act, as added by the American Rescue Plan Act of 2021, Treasury will assume that states receive their NEU payment under Section 603(b)(2)(B) three business days after the “invoice date,” which is the date on which Treasury initiates the payment to the state. States that receive their payment more than three business days after the invoice date should contact Treasury in order to update the records. A blank invoice date indicates that Treasury has not yet initiated payment to the state or territory, either because the payment has not been requested or the payment is in progress.

Section 603(b)(2)(C)(ii) provides for a first 30-day extension if a state certifies in writing an “excessive administrative burden.” Accordingly, Treasury will grant a first 30-day extension for all states that complete and submit an extension form. The status of extensions for each state is indicated below. A blank status field means that an extension has not been requested or the extension is being processed.

The information in this table is updated weekly.

State	Total NEU Allocation	First NEU Tranche	Invoice Date	First 30-day Extension Granted	Second 30-day Extension Granted
Alabama	\$356,382,822.00	\$178,191,411.00	6/16/2021	Y	
Alaska	\$43,189,176.00	\$21,594,588.00	5/28/2021	Y	
American Samoa	\$5,071,819.00	\$2,535,909.50	6/16/2021	Y	
Arizona	\$226,731,767.00	\$113,365,883.50	6/4/2021	Y	
Arkansas	\$216,225,138.00	\$108,112,569.00	6/23/2021		
California	\$1,218,261,277.00	\$609,130,638.50	6/16/2021		
Colorado	\$265,396,436.00	\$132,698,218.00	5/28/2021	Y	
Connecticut	\$202,744,874.00	\$101,372,437.00	5/28/2021		
Delaware	\$90,583,517.00	\$45,291,758.50	5/28/2021		
Florida	\$1,416,425,123.00	\$708,212,561.50	5/28/2021	Y	
Georgia	\$861,827,586.00	\$430,913,793.00	5/28/2021	Y	
Guam	\$17,599,913.00	\$8,799,956.50	6/16/2021	Y	
Hawaii	\$46,191,175.00	\$23,095,587.50			
Idaho	\$107,940,808.00	\$53,970,404.00	5/28/2021	Y	
Illinois	\$742,179,391.00	\$371,089,695.50			
Indiana	\$432,551,280.00	\$216,275,640.00	6/30/2021		
Iowa	\$221,737,821.00	\$110,868,910.50			
Kansas	\$167,352,563.00	\$83,676,281.50	5/28/2021	Y	
Kentucky	\$324,203,207.00	\$162,101,603.50	5/28/2021	Y	
Louisiana	\$315,493,318.00	\$157,746,659.00	6/4/2021	Y	
Maine	\$119,223,764.00	\$59,611,882.00	5/28/2021	Y	
Maryland	\$528,963,161.00	\$264,481,580.50	6/16/2021	Y	