



CITY COMMISSION OF THE CITY OF PAHOKEE

WORKSHOP

Tuesday, January 28, 2020 6:00 p.m.

360 East Main Street, Pahokee, Florida

This Workshop of the City Commission of the City of Pahokee is being held to discuss the January 28, 2020 Agenda.

A. INVOCATION AND PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

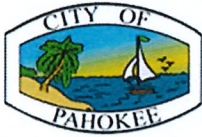
D. DISCUSSION, COMMENTS, CONCERNS

E. ADJOURN

NOTICE

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SUBJECT TO CHANGE



AGENDA

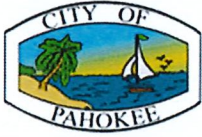
CITY COMMISSION OF THE CITY OF PAHOKEE
REGULAR COMMISSION MEETING
TUESDAY, JANUARY 28, 2020 6:30 P.M.

- A. INVOCATION AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. ADDITIONS, DELETIONS, AND APPROVAL OF AGENDA ITEMS
- D. CITIZEN COMMENTS/PUBLIC SERVICE ANNOUNCEMENTS – ALL ITEMS ON AGENDA (3 MINUTES)
- E. APPROVAL OF MINUTES
 - 1. **November 12, 2019 – Workshop Minutes**
 - 2. **November 12, 2019 – Special Meeting Minutes**
 - 3. **November 12, 2019 – Regularly Scheduled Commission Meeting Minutes**
 - 4. **November 26, 2019 – Workshop Minutes**
 - 5. **November 26, 2019 – Regularly Scheduled Commission Meeting Minutes**
 - 6. **December 10, 2019 – Workshop Minutes**
 - 7. **December 10, 2019 – Regularly Scheduled Commission Meeting Minutes**
- F. CONSENT AGENDA
- G. ORDINANCE(S)
- H. RESOLUTION(S)
 - 1. **Resolution 2020 – 01 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING AND ADOPTING THE 2020 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**
 - 2. **Resolution 2020 – 02 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AMENDING RESOLUTION 2019-50; APPROVING THE DONATION OF THE THREE PROPERTIES DESCRIBED IN EXHIBIT “A” TO HABITAT FOR HUMANITY OF PALM BEACH COUNTY, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE THE DEEDS REQUIRED TO DONATE THE PROPERTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**
 - 3. **Resolution 2020 – 03 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ATTACHED EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PAHOKEE AND CHANDLER WILLIAMSON; PROVIDING FOR CONFLICT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**
- I. PUBLIC HEARINGS
- J. PROCLAMATION(S)
 - 1. **Ratification of Proclamation – In memory of the late Joshua Wilson**
 - 2. **Ratification of Proclamation – In memory of Mr. Van Buren Jackson**
 - 3. **Ratification of Proclamation – Proclaiming January 16, 2020 as Zeta Phi Beta Sorority, Incorporated Day**
 - 4. **Ratification of Proclamation – In memory of Former City Manager, Lillie Latimore**
 - 5. **Proclamation - Partnering with the U.S. Census Bureau to help ensure an accurate count for the City of Pahokee**
- K. PRESENTATION(S)
 - 1. **Lawn of the Month (December 2019) – Steven J Walker & Nina G Walker**
- L. REPORT OF THE MAYOR
- M. REPORT OF THE CITY MANAGER

NOTICE

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SUBJECT TO CHANGE



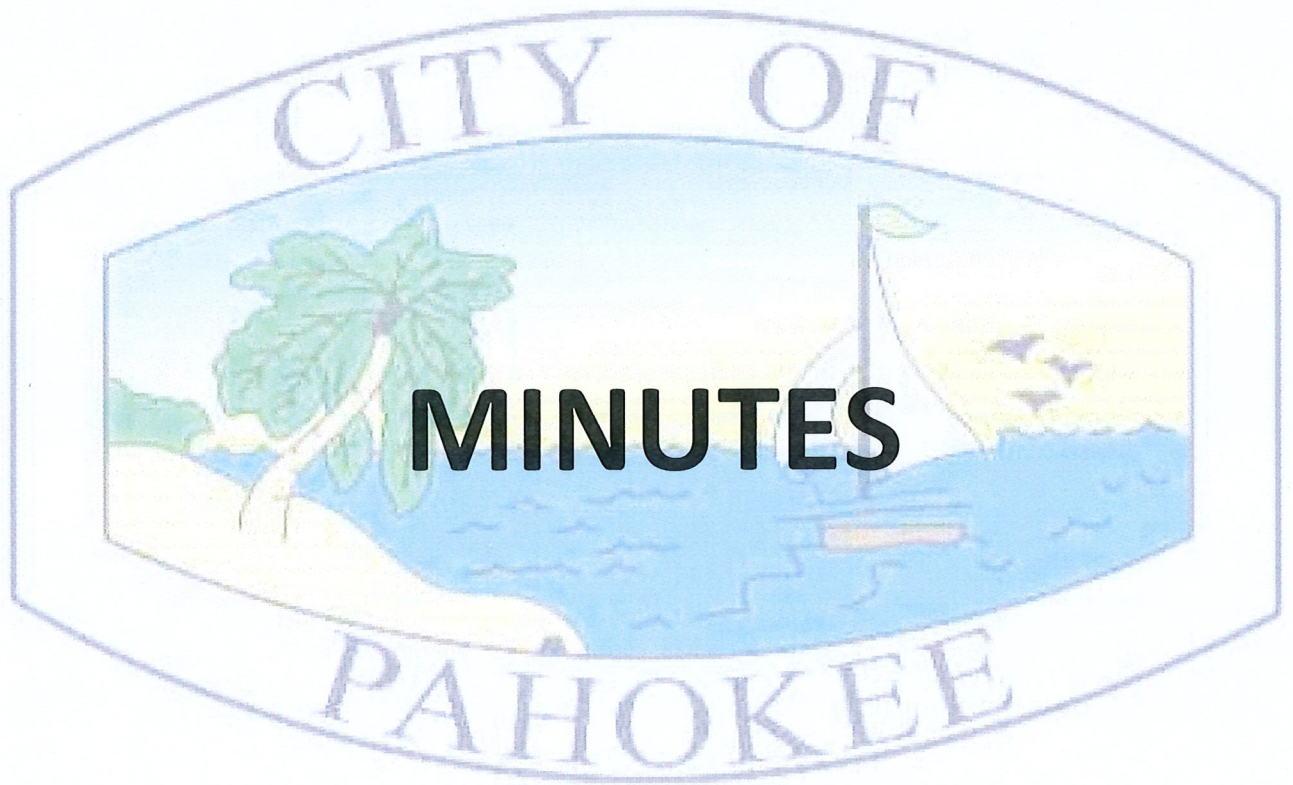
AGENDA
CITY COMMISSION OF THE CITY OF PAHOKEE
REGULAR COMMISSION MEETING
TUESDAY, JANUARY 28, 2020 6:30 P.M.

- N. REPORT OF THE CITY ATTORNEY
- O. OLD BUSINESS
- P. NEW BUSINESS
- Q. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY
- R. FOR THE GOOD OF THE ORDER (COMMUNITY EVENTS, FEEL GOOD ANNOUNCEMENTS)
- S. ADJOURN

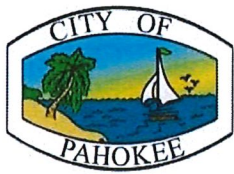
NOTICE

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SUBJECT TO CHANGE



MINUTES



**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, November 12, 2019**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 12, 2019.

The meeting was called to order by Mayor Babb at 5:30 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|----------------------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Present at 5:34 p.m. |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Topic

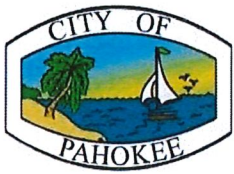
1. Ordinance 2019 – 02

The City Commission discussed recommended changes for Ordinance 2019 – 02, which passed for first reading on September 24, 2019.

There being no further business to discuss, Mayor Babb adjourned the meeting at 5:58 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE
SPECIAL MEETING MINUTES
Tuesday, November 12, 2019**

Pursuant to due notice the Special Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 12, 2019.

The meeting was called to order by Mayor Babb at 6:09 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Present |
| | Vice Mayor Clara M. Murvin | Present |
| | | |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Public Hearing

1. Final Millage Fiscal Year 2019/2020

Resolution 2019 – 47 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ADOPTING A FINAL MILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; COMPUTING THE ROLLED-BACK RATE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING INSTRUCTIONS TO THE CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE.

Public hearing opened at 6:12 p.m. and closed at 6:12 p.m.

Approval of Resolution 2019 - 47

Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.

Motion carried unanimously.

2. Final Budget Fiscal Year 2019/2020

Resolution 2019 – 48 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA RELATING TO FINANCES, PROVIDING FOR THE ADOPTION AND FUNDING OF THE FINAL MUNICIPAL BUDGET OF THE CITY OF PAHOKEE, FLORIDA IN THE AMOUNT OF \$8,931,675.00, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Public hearing opened at 6:14 p.m.

Carl Morrison, Sr. inquired about the final agreement with Palm Beach County Sheriff's Office.

Public hearing closed at 6:16 p.m.

Approval of Resolution 2019 - 48

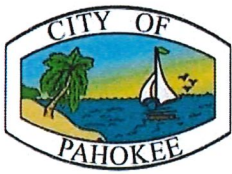
Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously.

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:19 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULARLY SCHEDULED COMMISSION MEETING MINUTES
Tuesday, November 12, 2019**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 12, 2019.

The meeting was called to order by Mayor Babb at 6:33 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Present |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Mayor Babb announced that the Commission Meeting will recess for the Executive Closed-Door Session.

Mrs. Norris-Weeks stated all of the City Commissioners, a court reporter, and herself will be present. She advised it is the case of Okeechobee Land Company, Inc., Plaintiff, vs. the City of Pahokee, Florida, Defendant.

The Commission Meeting recessed at 6:36 p.m. and reconvened at 7:24 p.m.

Additions, Deletions, and Approval of Agenda Items:

Vice Mayor Murvin requested to add Dr. Latanya McNeal, Executive Dean for Palm Beach State College, and Angela Johnson, representative of the United States Census Bureau, under Presentation(s). She requested to move up the Lawn of the Month presentation, along with her two additions.

Commissioner Everett requested to add One Voice of the People, Inc., under Old Business.

Approval of Agenda with additions.

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously.

Presentation(s)

1. Dr. Latanya McNeal extended an invitation for a tour of Palm Beach State College, Belle Glade Campus, and for an economic forum.
2. Angela Johnson announced that April 1, 2020 is the 2020 Census. She provided information regarding the census, requested that the City Commission form a Complete Count Committee, and requested that a proclamation be done for the 2020 Census.

Approval to do a proclamation for the 2020 Census

Motion by Vice Mayor Murvin. Seconded by Commissioner Bohlen.

Motion carried unanimously.

3. **Lawn of the Month – Jessie M McWilliams & Abner McWilliams**

The City Commission presented the certificate to the respective recipients.

Citizen Comments (Agenda Items Only):

1. Bobby Colvin expressed concern regarding Ordinance 2019 – 02.
2. Kareem Murray expressed concern regarding Ordinance 2019 – 02.

Public Service Announcements: *(none)*

Approval of Minutes: *(none)*

Consent Agenda: *(none)*

Ordinance(s): *(none)*

Resolution(s):

1. **Resolution 2019 – 49 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ANNUAL HOLIDAY PARADE AND AUTHORIZING THE MAYOR OR CITY MANAGER TO APPLY FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 - 49

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried four (4) ayes and one (1) abstention.

(See attached Form 8B Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers)

2. **Resolution 2019 – 50 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, APPROVING THE DONATION OF THE THREE PROPERTIES DESCRIBED IN EXHIBIT “A” TO HABITAT FOR HUMANITY OF PALM BEACH COUNTY, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE THE DEEDS REQUIRED TO DONATE THE PROPERTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 – 50.

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried unanimously.

3. **Resolution 2019 – 51 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ATTACHED PROFESSIONAL SERVICES CONTRACT FOR THE PROVISION OF LEGAL SERVICES BETWEEN THE CITY OF PAHOKEE AND BURNADETTE NORRIS-WEEKS, P.A. ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 – 51.

Motion by Vice Mayor Murvin. Seconded by Commissioner Hill.

Motion carried four (4) ayes and one (1) nay.

Public Hearing:

1. **Ordinance 2019 – 02 (Second Reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REPEALING AND REPLACING ARTICLE II, SECTION 2-**

26 ENTITLED RULES OF PROCEDURE; RENUMBERING AND REORDERING ARTICLE II 2-27 THROUGH ARTICLE 2-30; EXPANDING ESTABLISHED RULES AND PROCEDURES FOR CITY COMMISSION MEETINGS; PROVIDING FOR COMPENSATION PROCEDURES FOR REQUESTING INFORMATION AND REPORTING CITIZEN COMPLAINTS; PROVIDING FOR PUBLIC RECORDS DEFINITION; DESIGNATING CITY CLERK AS CUSTODIAN OF RECORDS; PROVIDING FOR INSPECTION OF PUBLIC RECORDS; ESTABLISHING PROHIBITION AGAINST REMOVING AND WITHHOLDING RECORDS FROM CUSTODIAN; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR INDEMNIFICATION OF MUNICIPAL OFFICES; ESTABLISHING INTEREST AND ADMINISTRATIVE FEES ON CITY SERVICES; PROVIDING FOR SETTLEMENT OF CLAIMS; ESTABLISHING SETTLEMENT OF CLAIMS PROCEDURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Public Hearing opened at 8:10 p.m.

1. Catherine Marvez expressed concern regarding the proposed ordinance.

Public Hearing closed at 8:14 p.m.

Approval of Ordinance 2019 – 02 (Second Reading)
Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.
Motion carried four (4) ayes and one (1) nay.

Approval to remove paragraphs six (6) and seven (7) on page three (3)
Motion by Commissioner Bohlen. Seconded by Commissioner Hill.
Motion carried unanimously.

Approval to add “unless due to an illness or excused by vote of the Commission” to page six (6), at the top
Motion by Commissioner Bohlen. Seconded by Commissioner Hill.
Motion carried unanimously.

Approval for section 13 (b) (1) to reflect individual capacity versus personal
Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.
Motion carried unanimously.

Approval to add an addendum to the statement to say “still allow the City Manager the authority to work along with the City Attorney, but apprise the Commission, regardless of the amount, at the next Commission Meeting” (Section 15)
Motion by Commissioner Everett. Seconded by Commissioner Hill.
Motion carried unanimously.

Proclamation(s) (approval): *(none)*

Presentation(s):

1. **Employee of the Quarter**

Mr. Williamson acknowledged the Employee of the Quarter, Jacqueline Ramsay.

Report of the Mayor:

Mayor Babb discussed the following:

- Veterans Day
- Unity in the Community
- Withdrawal of support for prospective Marina lessee

Report of the City Manager:

Mr. Williamson discussed the following:

- Parks and Recreation – 2019 Football Teams

Approval to do a proclamation to Pahokee High School, in recognition of them being the 2019 Muck Bowl Champions

Motion by Commissioner Bohlen. Seconded by Commissioner Everett.

Motion carried unanimously.

Report of the City Attorney: *(none)*

Old Business:

1. **One Voice of the People, Inc.**

Carl Morrison, Sr. inquired about the Town Hall Meeting and requested that there be one.

New Business: *(none)*

Citizens Comments:

1. Joe Freeman expressed concern regarding community policing.
2. Sanquetta Cowan inquired about FEMA funds.
3. Kirk Patrick commented in regard to community policing.

Correspondence/Comments and Concerns of the City Commissioners

Commissioner Bohlen discussed the following:

- Information provided from Palm Beach County Sheriff's Office (PBSO)
- Ordinance 2019 – 02
- Annual Holiday Parade on December 9, 2019, at 6:00 p.m.

There being no further business to discuss, Mayor Babb adjourned the meeting at 9:22 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|---|----------------------|---|--|
| LAST NAME—FIRST NAME—MIDDLE NAME Bohlen Regina Mae | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE City Commission Pahokee | |
| MAILING ADDRESS 366 S. Barfield Hwy | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY | |
| CITY Pahokee | COUNTY Palm Beach | NAME OF POLITICAL SUBDIVISION: City of Pahokee | |
| DATE ON WHICH VOTE OCCURRED 11/12/2019 | | MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

RECEIVED
11/13/19
A. DAVIS

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Regina Bohlen, hereby disclose that on November 12, 20 19:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Pahokee Chamber of Commerce, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

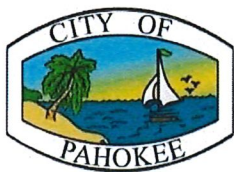
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

An resolution 2019-49 for a permit for the Pahokee Chamber of Commerce Annual Holiday Parade.

11-13-19
Date Filed

Regina Bohlen
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, November 26, 2019**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 26, 2019.

The meeting was called to order by Mayor Babb at 6:05 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Absent |
| | Commissioner Felisia C. Hill | Present |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Topic

1. November 26, 2019 Agenda

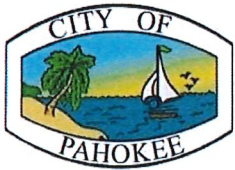
Mr. Williamson provided an overview of the agenda and discussed the following:

- Gymnasium
- Old Hospital
- 35 Acres
- Donation of properties to Habitat for Humanity
- Old Pahokee High School

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:31 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULARLY SCHEDULED COMMISSION MEETING MINUTES
Tuesday, November 26, 2019**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 26, 2019.

The meeting was called to order by Mayor Babb at 6:39 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Present |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Additions, Deletions, and Approval of Agenda Items: *(none)*

Citizen Comments/Public Service Announcements – All items on Agenda (3 minutes):

1. Kareem Murray commented in regard to the hierarchy of municipal government, certificates for ethics training, Town Hall Meetings, and the Marina.

Approval of Minutes: *(none)*

Consent Agenda: *(none)*

Ordinance(s): *(none)*

Resolution(s):

1. **Resolution 2019 – 52 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AMENDMENT NUMBER TWO TO THE ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND AGREEMENT BETWEEN THE CITY OF PAHOKEE, FLORIDA AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE EXECUTION OF THE AGREEMENT BY THE MAYOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 - 52

Motion by Vice Mayor Murvin. Seconded by Commissioner Hill.

Motion carried unanimously.

2. **Resolution 2019 – 53 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE STATE-FUNDED GRANT SUPPLEMENTAL AGREEMENT BETWEEN THE CITY OF PAHOKEE, FLORIDA AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE EXECUTION OF THE AGREEMENT BY THE MAYOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 – 53

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously.

Public Hearings (Quasi-Judicial Hearing):

1. **Resolution 2019 – 54 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A CHANGE IN ZONING DESIGNATION FOR THE PROPERTY LOCATED AT 2812 EAST MAIN STREET, PAHOKEE, FL FROM LIGHT INDUSTRIAL TO GENERAL COMMERCIAL; AUTHORIZING AN UPDATE OF THE ZONING MAP TO REFLECT THE SAME; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Mrs. Norris-Weeks advised this is a Public Hearing and a Quasi-judicial hearing on Resolution 2019 – 54 and explained the rules for conducting the Quasi-judicial hearing.

Public hearing opened at 6:50 p.m.

All witnesses that intended to give sworn testimony, were sworn in by the City Clerk.

Elisha Williams, planning staff for CAP Government, described the nature of the agenda item and discussed CAP Government's recommendation.

Ronald Batiste, applicant, agreed with the recommendation that was made by planning staff.

Jimmy Kelleher, representative of the applicant, provided a set of preliminary drawings for review.

Commissioner Bohlen disclosed that she has had contact with Mr. Kelleher.

Public hearing closed at 6:58 p.m.

Approval of Resolution 2019 – 54

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried unanimously.

Proclamation(s): *(none)*

Presentation(s): *(none)*

Report of the Mayor:

Mayor Babb discussed the following:

- City's 100th year celebration in 2022
- National League of Cities (NLC) City Summit

Report of the City Manager:

Mr. Williamson discussed the following:

- City's successes and improvements

Report of the City Attorney: *(none)*

Old Business: *(none)*

New Business: *(none)*

Future Agenda Items of Commissioners, if any:

Approval to add City Manager's contract to next agenda

Motion by Commissioner Bohlen. Seconded by Commissioner Everett.

Motion carried unanimously.

Approval to have Town Hall Meeting added to next agenda

Motion by Commissioner Hill. Seconded by Commissioner Bohlen.

Motion carried four (4) ayes and one (1) nay.

Approval to add financial report to next agenda

Motion by Mayor Babb. Seconded by Commissioner Bohlen.

Motion carried unanimously.

For the Good of the Order (Community Events, Feel Good Announcements):

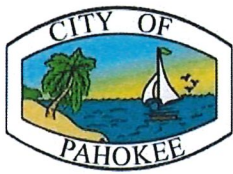
Commissioner Bohlen discussed the following:

- Correction in the Okeechobee News regarding ERH
- NLC City Summit
- Annual Holiday Parade on December 9, 2019, at 6:00 p.m.

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:24 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, December 10, 2019**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on December 10, 2019.

The meeting was called to order by Mayor Babb at 6:04 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Absent |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Topic

1. December 10, 2019 Agenda

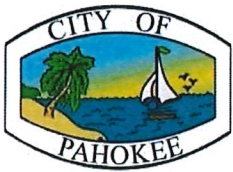
Mr. Williamson provided an overview of the agenda and discussed the following:

- RFP for waste services
- Financial Report
- City Manager's Contract
- Town Hall Meeting
- Old Hospital/Solid Waste Authority Meeting

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:31 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULARLY SCHEDULED COMMISSION MEETING MINUTES
Tuesday, December 10, 2019**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on December 10, 2019.

The meeting was called to order by Mayor Babb at 6:34 p.m.

Official attendance was recorded as follows:

| | | |
|--------------------------|--|---------|
| <u>Roll Call:</u> | Mayor Keith W. Babb, Jr. | Present |
| | Commissioner Regina Bohlen | Present |
| | Commissioner Benny L. Everett, III | Present |
| | Commissioner Felisia C. Hill | Absent |
| | Vice Mayor Clara M. Murvin | Present |
| | Chandler Williamson, City Manager | Present |
| | Burnadette Norris-Weeks, City Attorney | Present |
| | Nylene Clarke, City Clerk | Present |

Additions, Deletions, and Approval of Agenda Items:

Mr. Williamson requested to add discussion for waste and trash services under New Business.

Approval of Agenda with addition

Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.

Motion carried unanimously (4-0).

Citizen Comments/Public Service Announcements – All items on Agenda (3 minutes):

1. Annie Ifill, representative of Healthier Glades, thanked Mayor Babb and Commissioner Bohlen for attending the soft opening of the corner store in Canal Point. She announced that the next soft opening will be on January 25, 2020, in South Bay.
2. Catherine Marvez commented in regard to the old hospital grant, Town Hall Meeting, and the City Manager's Contract.
3. Samuel McKinstry commented in regard to flags, and the Marina.
4. Sharon Colvin commented in regard to housing.
5. Ellen Smith, representative of Waste Management, commented in regard to the Waste Management Agreement.

Approval of Minutes:

1. **October 8, 2019 – Workshop Minutes**
2. **October 8, 2019 – Regularly Scheduled Commission Meeting Minutes**
3. **October 22, 2019 – Workshop Minutes**
4. **October 22, 2019 – Regularly Scheduled Commission Meeting Minutes**

Approval of Minutes

Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.

Motion carried unanimously (4-0).

Consent Agenda: *(none)*

Ordinance(s): *(none)*

Resolution(s):

1. **Resolution 2019 – 55 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ANNUAL DR. MARTIN LUTHER KING, JR. PARADE AND AUTHORIZING THE CITY MANAGER TO APPLY FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 - 55

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously (4-0).

Public Hearings: *(none)*

Proclamation(s): *(none)*

Presentation(s): *(none)*

Report of the Mayor:

Mayor Babb discussed the following:

- Annual Holiday Parade
- Dr. Martin Luther King, Jr. Parade and Extravaganza
- Dr. Umar Johnson’s presentation at United Missionary Baptist Church on December 28, 2019, at 4:00 p.m.
- Cancellation of the December 24, 2019 Commission Meeting

Approval to cancel the second meeting in December

Motion by Commissioner Bohlen. Seconded by Vice Mayor Murvin.

Motion carried unanimously (4-0).

Report of the City Manager:

1. **Financial Report**

Mr. Williamson discussed the following items and the Financial Report:

- Christmas Toy Give-Away on December 18, 2019
- Dr. Martin Luther King, Jr. Parade and Extravaganza on January 18, 2020
- Registration for winter sports at Parks and Recreation
- Recognition for Parks and Recreation football leagues

Report of the City Attorney:

1. **City Manager’s Contract**

Approval to delay conversations regarding the City Manager’s Contract until the next meeting

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously (4-0).

Old Business: *(none)*

New Business:

1. **Town Hall Meeting**
2. **Waste and Trash Services**

Approval to extend the contract for 30 days with Waste Management, up until January 31, 2020.
During that time, solicit an emergency vendor, in addition to an RFP that is needed.
Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.
Motion carried unanimously (4-0).

Future Agenda Items of Commissioners, if any:

Approval to cancel the January 14, 2020 Commission Meeting
Motion by Vice Mayor Murvin. Seconded by Commissioner Bohlen.
Motion carried unanimously (4-0).

For the Good of the Order (Community Events, Feel Good Announcements):

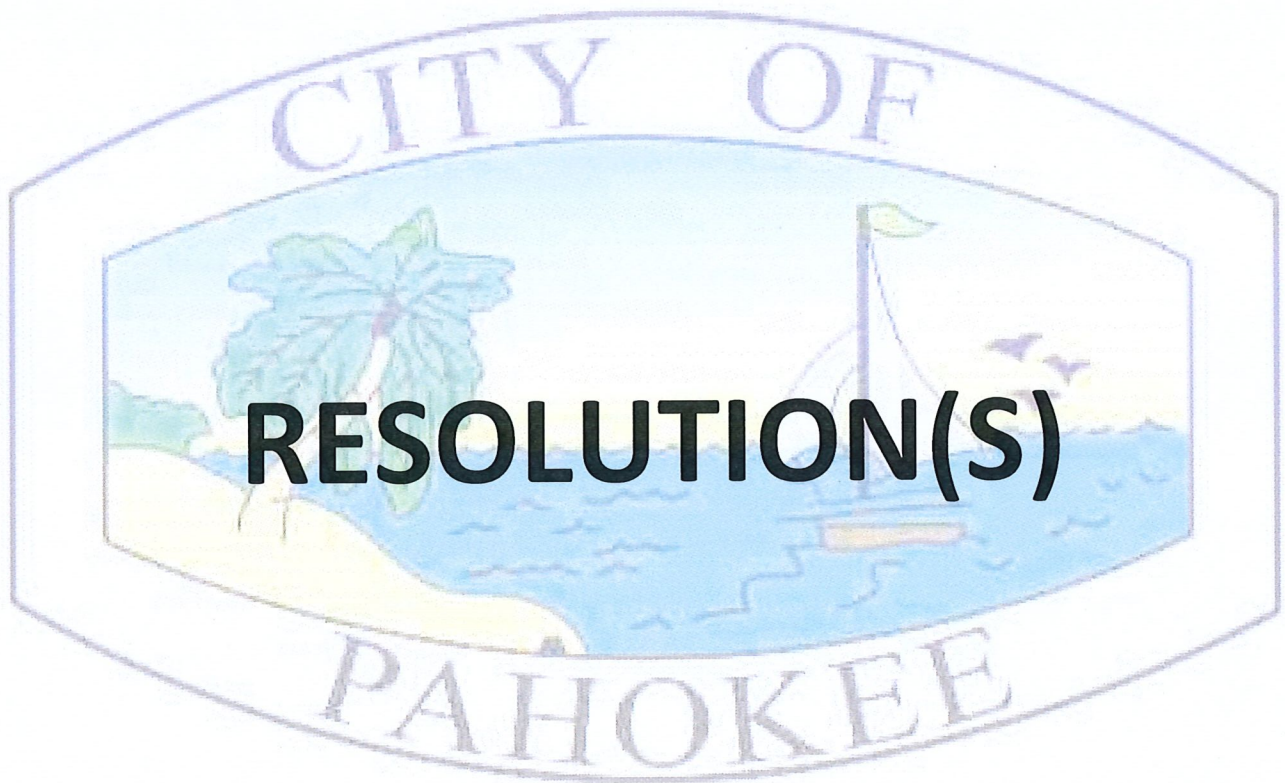
Commissioner Bohlen discussed the following:

- Annual Holiday Parade on December 9, 2019, at 6:00 p.m.

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:00 p.m.

Keith W. Babb, Jr., Mayor

ATTEST: Nylene Clarke, City Clerk



RESOLUTION(S)

RESOLUTION 2020 - 01

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING AND ADOPTING THE 2020 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN, A SUMMARY OF WHICH IS ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County is susceptible to a variety of natural, technological, and human-caused disasters, including but not limited to, severe weather, hazardous materials incidents, nuclear power plant emergencies, communicable diseases, and domestic security incidents as well as climate change impacts and sea level rise that causes increased inundation, shoreline erosion, flooding from severe weather events, accelerated saltwater contamination of ground water and surface water supplies, and expedited loss of critical habitats; and

WHEREAS, the Disaster Mitigation Act of 2000, was enacted to establish a national disaster hazard mitigation program to reduce the loss of life and property, human suffering, economic disruption, and disaster assistance costs resulting from disasters, and to assist state, local, and tribal governments in implementing effective hazard mitigation measures to ensure the continuation of critical services and facilities after a natural disaster; and

WHEREAS, the Disaster Mitigation Act of 2000, as a condition for qualifying for and receiving future Federal mitigation assistance funding as well as reimbursement for Presidentially Declared Disasters, requires such governments to have Federal Emergency Management Agency approved hazard mitigation plans in place that identify the hazards that could impact their jurisdictions, identify actions and activities to mitigate the effects of those hazards, and establish a coordinated process to implement plans; and

WHEREAS, Palm Beach County's Local Mitigation Strategy (LMS), in coordination with governmental and non-governmental stakeholders having an interest in reducing the impact of disasters, and with input from the private sector and other members of the public, developed and revised the Palm Beach County Local Mitigation Strategy; and

WHEREAS, the 2020 revised Local Mitigation Strategy has been approved by the Florida Division of Emergency Management and the Federal Emergency Management Agency subject to adoption by the County Board of County Commissioners; and

WHEREAS, the LMS Steering Committee recommends the formal adoption of the 2020 Revised Local Mitigation Strategy, including planned future enhancements described therein, by the County and all 38 participating municipalities; and

WHEREAS, the City Commission of the City of Pahokee finds that adopting the 2020 Revised Local Mitigation Strategy is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. Approval and Adoption of the 2020 Revised Local Mitigation Strategy Plan. The City Commission of the City of Pahokee hereby approves and adopts the 2020 Revised Local Mitigation Strategy Plan (a summary of which is attached hereto as Exhibit A), in its entirety, as revised by the LMS Steering Committee as submitted to the Palm Beach County Board of County Commissioners, the Florida Division of Emergency Management and the Federal Emergency Management Agency.

Section 3. Authorization of City Officials. The City Commission of the City of Pahokee hereby authorizes the appropriate City Officials to pursue available funding opportunities for implementation of proposed mitigation initiatives described in the Local Mitigation Strategy, and upon receipt of such funding or other necessary resources, seek to implement the actions in accordance with the mitigation strategies set out by the Local Mitigation Strategy.

Section 4. Support and Participation. The City Commission of the City of Pahokee will continue to support and participate in the Local Mitigation Strategy planning and implementation process as required by Federal Emergency Management agency, the Florida Division of Emergency Management, and the Palm Beach County Local Mitigation Strategy Steering Committee.

Section 5. Consideration. The City Commission of the City of Pahokee will consider incorporating climate change concerns, sea level rise and natural hazards into the local comprehensive plan and into future reviews of flood prevention regulations and zoning codes.

Section 6. Direction to City Clerk. The City Commission of the City of Pahokee hereby directs the City Clerk to transmit a copy of the executed Resolution to the Palm

Beach County Division of Emergency Management, attention Local Mitigation Strategy Coordinator (561-712-6481), for filing in the Office of the Clerk & Comptroller.

Section 7. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 28th day of January 2020

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

| | | |
|----------------------|-------------|------------|
| Commissioner Bohlen | _____ (Yes) | _____ (No) |
| Commissioner Everett | _____ (Yes) | _____ (No) |
| Commissioner Hill | _____ (Yes) | _____ (No) |
| Vice-Mayor Murvin | _____ (Yes) | _____ (No) |
| Mayor Babb | _____ (Yes) | _____ (No) |

Exhibit "A"

Summary of 2020 Revised Palm Beach County Local Mitigation Strategy Plan

(ATTACHED)

LMS2020 - Summary Sheet

The Local Mitigation Strategy

The purpose of the Local Mitigation Strategy (LMS) is to develop, and execute an ongoing methodology for reducing a community's vulnerability to identified natural, technological, and human caused hazards. The strategy provides a rational, managed basis for considering, and prioritizing hazard-specific mitigation options, and for developing, and executing sound, cost-effective mitigation projects. The LMS provides a basis for justifying the solicitation, and use of local, state, federal, and other funding sources to support hazard mitigation projects and initiatives.

LMS2020 – Why Do We Have an LMS

- We have the LMS in accordance with the Disaster Mitigation Act of 2000 and Title 44 of the Code of Federal Regulations.
- It allows communities to identify hazards and prioritize unfunded projects to mitigate those hazards when funding becomes available from local, state, and federal sources.
- It is required in order to receive Pre-Disaster Mitigation (PDM), Hazard Mitigation Grant Program (HMGP), and Flood Mitigation Assistance (FMA) funding from Federal Emergency Management Agency (FEMA) before, and after a disaster strikes.
- It puts local communities in control of projects and funding priorities.

LMS2020 – What Has Changed Since LMS2015

- Recent years have shown increased vulnerabilities as modeling, and mapping capabilities improve, and as more information is gathered on potential impacts of climate change, and sea level rise. This LMS integrates updated information on storm surge and sea level rise and climate change into our hazards, mitigation measures, mapping and project list.
- Collaboration with the Office of Sustainability and participation in the Southeast Florida Regional Climate Change Compact has increased the number of planning stakeholders we are working with for assessments.
- Analyses of local flooding conditions as it relates to PBC communities
- Update of Agricultural Pests and Diseases with specifics on the citrus industry
- Updates in severities of Pandemic/Communicable Diseases (mosquito borne diseases)
- Improved project tracking system through creation of a WebEOC internet based board, and encouraged participants to track projects; illustrates all of the mitigation work being done in Palm Beach County

Adoption of LMS2020

Your jurisdiction must adopt the LMS2020 in order to be eligible for any mitigation funding in the future (HMGP, PDM, and/or FMA grants). Adoption of LMS2020 is paramount to your community remaining a viable stakeholder in mitigation research, identification, and prioritization. Our communities utilize the LMS to include mitigation in their development, and redevelopment projects through inclusion in their Master Plans and Capital Improvement plans. Communities are proactively including mitigation projects into their internal funding, and capital improvement budgets. LMS2020 is your comprehensive approach to effectively reduce the impact of current, and future hazards, and risk faced within Palm Beach County.

Failure to adopt LMS2020 will negate your community hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects.

RESOLUTION 2020 - 02

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AMENDING RESOLUTION 2019-50; APPROVING THE DONATION OF THE THREE PROPERTIES DESCRIBED IN EXHIBIT "A" TO HABITAT FOR HUMANITY OF PALM BEACH COUNTY, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE THE DEEDS REQUIRED TO DONATE THE PROPERTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Habitat for Humanity of Palm Beach County, Inc. ("Habitat for Humanity") requested assistance from the City of Pahokee Florida to build single-family homes for residents in need; and

WHEREAS, the City Commission of the City of Pahokee, Florida ("City Commission") agreed to donate certain properties to Habitat for Humanity through the passage and adoption of Resolution 2019-50; and

WHEREAS, the City Commission desires to amend Resolution 2019-50, as set forth herein; and

WHEREAS, the City Commission further desires to approve the donation of the following properties to Habitat for Humanity to build single-family homes at: 205 S Barfield Hwy (PCN 48-37-42-18-10-000-0012), 275 Begonia Dr (PCN 48-37-42-18-03-000-0070), and 290 Cypress Ave (PCN 48-37-42-18-10-000-0150) (the "Properties"); and

WHEREAS, the City Commission also desires to authorize the City Manager to execute the deeds required to donate the Properties to Habitat for Humanity; and

WHEREAS, the City Commission finds that donation of the Properties to Habitat for Humanity to build single-family homes is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Amendment to Resolution 2019-50. The City Commission of the City of Pahokee hereby amends Resolution 2019-50 as set forth herein.

Section 3. Approval of the Donation. The City Commission of the City of Pahokee hereby approves the donation of the three (3) properties described in Exhibit "A" to Habitat for Humanity of Palm Beach County Inc. for the construction of single-family homes.

Section 4. Authorization of City Manager. The City Commission of the City of Pahokee hereby authorizes the City Manager to execute the deeds required to donate the Properties described in Exhibit "A" to Habitat for Humanity of Palm Beach County, Inc. The City Manager is hereby authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 5. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 28th day of January 2020

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bohlen

_____ (Yes)

_____ (No)

Commissioner Everett

_____ (Yes)

_____ (No)

Commissioner Hill

_____ (Yes)

_____ (No)

Vice-Mayor Murvin

_____ (Yes)

_____ (No)

Mayor Babb

_____ (Yes)

_____ (No)

Exhibit "A"

Revised list of properties to be donated to Habitat for Humanity:

| | |
|--------------------|--------------------------------|
| 205 S Barfield Hwy | (PCN: 48-37-42-18-10-000-0012) |
| 275 Begonia Dr | (PCN: 48-37-42-18-03-000-0070) |
| 290 Cypress Ave | (PCN: 48-37-42-18-10-000-0150) |

RESOLUTION 2020 - 03

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ATTACHED EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PAHOKEE AND CHANDLER WILLIAMSON; PROVIDING FOR CONFLICT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Pahokee, Florida, has determined that in the interest of retaining a qualified City Manager, it desires to approve a new Employment Agreement for the City Manager; and

WHEREAS, the new Agreement would be approved upon adoption of a majority vote of the City Commission; and

WHEREAS, the City Commission finds that the approval of the Employment Agreement for Chandler Williamson is in the best interest of the City and its residents.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of City Manager Employment Agreement. The City Commission hereby approves the Employment Agreement between the City of Pahokee and Chandler Williamson, attached hereto as Exhibit "A".

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 28th day of January 2020

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

| | | |
|----------------------|-------------|------------|
| Commissioner Bohlen | _____ (Yes) | _____ (No) |
| Commissioner Everett | _____ (Yes) | _____ (No) |
| Commissioner Hill | _____ (Yes) | _____ (No) |
| Vice-Mayor Murvin | _____ (Yes) | _____ (No) |
| Mayor Babb | _____ (Yes) | _____ (No) |

Exhibit "A"

City Manager Employment Agreement

(ATTACHED)

**CITY MANAGER EMPLOYMENT AGREEMENT
BETWEEN**

CHANDLER WILLIAMSON

AND

THE CITY OF PAHOKEE, FL

THIS EMPLOYMENT AGREEMENT hereinafter called this “Agreement”, is made and entered into as of the ____ day of _____, 2019, by and between the City Commission, hereinafter referred to as the “City” or “Commission”, of the City of Pahokee, a political subdivision of the State of Florida, hereinafter called the “Employer”, and Chandler Williamson, hereinafter referred to as “City Manager”.

W-I-T-N-E-S-S

WHEREAS, the Commission desires to employ the services of Chandler Williamson, as City Manager of the City, hereinafter referred to as the “Manager”, pursuant to the terms of the Pahokee City Charter, hereinafter referred to as the “Charter”, the City of Pahokee Code of Ordinances, hereinafter referred to as the “City Code”, the Pahokee City Administrative Code, hereinafter referred to as the “Administrative Code” as approved by the City, and all statutes, laws and constitutional provisions applicable to the position of Manager; and,

WHEREAS, it is the desire of the Commission to provide certain benefits and establish certain conditions of employment for City Manager as the Manager in accordance with this Agreement; and,

WHEREAS, it is the desire of the Commission to secure and retain the services of City Manager as the Manager and to provide inducement for him to remain in such employment; and

WHEREAS, City Manager desires to accept employment as the City Manager in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

Section 1. Employment.

- A. The Commission hereby hires and appoints Chandler Williamson as the City Manager, under the terms established herein, to perform the duties and functions specified in the Charter, the City Code, the Administrative Code, if applicable, and all statutes, laws, constitutional provisions and other City ordinances, regulations, resolutions and policies applicable to the position of City Manager, and to perform such other legally permissible and proper duties and functions as the Commission shall assign from time to time.

- B. The Commission's employment of the City Manager was effective on April 6, 2015 and shall continue as consistent with the terms of this Agreement. This Agreement shall remain in effect until terminated by the Commission or by the City Manager as provided herein.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Commission to terminate the services of the Manager at any time, subject only to the provisions set forth in Section 3 of this Agreement.
- D. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Manager to resign at any time from his position as the Manager, subject only to the provisions set forth in Section 4 of this Agreement.
- E. It shall be the duty of the City Manager to employ, direct, assign, reassign, evaluate, and accept the resignations of all the City Staff under his supervision consistent with the City rules, policies, ordinances, charter, county, state and federal law.
- F. It shall be the duty of the City Manager to organize, reorganize and arrange the City Staff of the City and to develop and establish internal regulations, rules, and procedures which the City Manager deems necessary for the efficient and effective operation of the City consistent with the lawful City directives, policies, ordinances, city charter, county, state and federal law.
- G. The City Manager shall perform the duties of City Manager of the City with reasonable care, diligence, skill and experience.

Section 2. Duties and Obligations.

- A. The Manager shall have the duties, responsibilities and powers of said office under the City of Pahokee Charter, Code of Ordinances, Administrative Code, and all statutes, laws, constitutional provisions and other city ordinances, regulations, resolutions and policies applicable to the position of City Manager. The City Manager shall carry these out in a professional and competent manner.
- B. The City Manager shall remain in the exclusive employ of the Commission and shall devote all such time, attention, knowledge and skills necessary to faithfully perform his duties and responsibilities, and to exercise his powers under this Agreement, having no outside employment whatsoever.
- C. In the event the Manager shall serve on any appointed or elected board of any professional organization, or serve on any committees related to his professional activities, in the event any monies are paid, or gifts received, by him related to such service, such money or property shall be paid over to or delivered to the City, unless otherwise approved by the Commission.

Section 3. Termination.

- A. Termination without Cause. The Commission may, at any time whatsoever, terminate the employment of the Manager, without cause, by an affirmative vote of not less than Four (4) members of the Commission. If the Manager is terminated without cause, he shall be paid three (3) months severance pay and shall be paid at 100% for all remaining sick leave time, comp time and annual leave. Available leave time shall be provided to the City Commission no less than one time each year to coincide with the annual evaluation process of the City Manager.

- B. Termination for Cause. The Commission may also, for cause, terminate the employment of the Manager at any time whatsoever, by affirmative vote, of not less than three (3) members of the City Commission. The term “for cause” shall be deemed to include: gross negligence in the handling of City affairs; willful violation of the provisions of law; willful disregard of a direct order, demand, or policy of the Commission; conduct unbecoming a public City Manager; illegal or habitual drug abuse; arrest; conviction of a felony; conviction of any crime involving moral turpitude or any crime relating to official duties; or violation of the Florida Ethics Code. For the purpose of this subsection, if the City Manager pleads guilty or nolo contendere or is found guilty of a felony, he shall be deemed to have been convicted, notwithstanding a suspension of sentence or a withholding of adjudication. If the Manager is terminated for cause, he shall be paid one (1) month severance pay and shall be paid at 100% for all remaining sick leave.

Section 4. Resignation.

- A. In the event the Manager voluntarily resigns his position, he thereby agrees to give the City not less than thirty (30) days’ written notice prior to effective date of any voluntary resignation, unless the parties agree otherwise.

- B. All actions pursuant to this Agreement should be executed within thirty (30) days of resignation or termination, unless a different time period is negotiated between City Manager and City.

Section 5. Compensation and Annual Review.

- A. The City shall pay the Manager, for his service, an annual base salary of One Hundred Thirty Three Thousand Dollars (\$133,000.00) payable in equal monthly installments. At any time, the Commission may agree to increase the base salary and/or other benefits received by the Manager in such amounts and to such extent as the Commission may determine to be desirable in its sole discretion.

- B. Beginning in year 2020, as determined by the Commission, the Commission shall review and evaluate the performance of the City Manager at least once every fiscal year between March 1st and the immediately following April 30th in writing. Said review and evaluation shall assess the City Manager’s performance of all duties and responsibilities, and his

exercise of all powers for which he is responsible under this Agreement during the immediately preceding period. Failure by the Commission to conduct such a review and evaluation in any given year or years shall not be considered a breach of this Agreement.

- C. Annually, the Commission and the City Manager shall jointly define goals and performance objectives that they may be determined as necessary for the proper operation of the City and for the attainment of the Commission's policy objectives, and shall further establish a relative priority among those various goals and objectives, and said objectives and goals may be reduced to writing. Objectives and goals hereunder shall generally be attainable within the time limitations specified and shall take in to account the City's annual operating budget and capital budget and appropriations provided thereunder.

Section 6. Retirement.

The City shall enroll the City Manager in the Florida Retirement System for the City Manager's retirement benefit participation and shall contribute share of 8% on behalf of the City Manager.

Section 7. Communications Equipment.

The City Manager is required to be on call for twenty-four hour service. In recognition thereof:

- A. The City shall issue a city owned cell phone for City business purposes.

Section 8. Other Benefits.

The City Manager shall be entitled to the following:

- A. Vacation Leave – City Manager shall receive a lump-sum allocation of 140 hours of vacation leave per on each anniversary date.
- B. Sick Leave – City Manager shall receive a lump-sum allocation of 120 hours of sick leave on each anniversary date.
- C. Holidays – City Manager shall be entitled to paid holidays in accordance with City policy where all other City employees are paid.
- D. Automobile Allowance. City Manager will be provided an automobile with no less than 100,000 miles on the odometer.

Section 9. Insurance.

- A. The Commission agrees to provide to the City Manager and his dependents with health insurance coverage equivalent to that provided for other City employees.
- B. The City shall purchase term life insurance with equivalent value of one years salary for the City Manager and payable to his selected beneficiary.

Section 10. Disability

A. If City Manager is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of twelve successive weeks, the City shall have the option to terminate this Agreement, in accordance with the provisions and requirements of Section 3A (without cause) of the contract. Any payments due to City Manager will be offset by any disability benefits City Manager receives from or through the City for the twelve (12) week period.

B. Where necessary, to determine whether to continue the services of City Manager due to his disability, the City reserves the right to require a physical or psychiatric examination by a qualified physician or psychiatrist to be chosen by the City from a list of at least three doctors approved by the City. In the event such an examination is required, the City will pay all costs of said examination.

Section 11. General Professional Development

CITY agrees to budget and pay for reasonable participation in such conferences, forums, and seminars as approved by the City and to pay such reasonable professional dues and subscriptions. The City Manager shall be offered reasonable participation with national, regional, state, and local associations and organizations necessary and desirable for his continued professional growth and advancement.

Section 12. Bonding

City shall bear the full cost of any fidelity or other bonds required of the City Manager under any law or ordinance.

Section 13. Other Terms and Conditions of Employment

The City, only upon agreement with City Manager, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the City Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, City Charter, local ordinances or any other law.

Section 14. Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service by certified mail return receipt, or any other certified delivery service showing confirmation of process delivery and directed to the City Mayor, City Attorney as to the City. As to the City Manager, notice may be made by hand-delivery at the Officers of the City Hall (if City Manager is working for City) or by certified delivery service showing confirmation of process at the last known address of the City Manager as maintained within the City Manager's employment file or other reliable source.

Section 15. Entire Agreement

The text of this document shall constitute the entire Agreement between the parties, except as may be amended in writing by the parties hereto. All provisions contained in this Agreement are subject to and conditioned upon compliance with the Charter, the County Code, the Administrative Code, if applicable, and all statutes, laws, constitutional provisions and other County ordinances, regulations, resolutions and policies. The Charter, the County Code, the Administrative Code, and all such statutes, laws, constitutional provisions and other County ordinances, regulations, state and local regulations, resolutions and policies shall take precedence over any part or portion of this Agreement, any other provisions of this Agreement to the contrary notwithstanding.

Any terms and conditions not specifically addressed in this Agreement shall be deemed to be addressed in the City's Personnel Rules, to the extent there is no conflict with this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to have been executed on behalf of each as of the date and year first above-written.

MANAGER:

Chandler Williamson

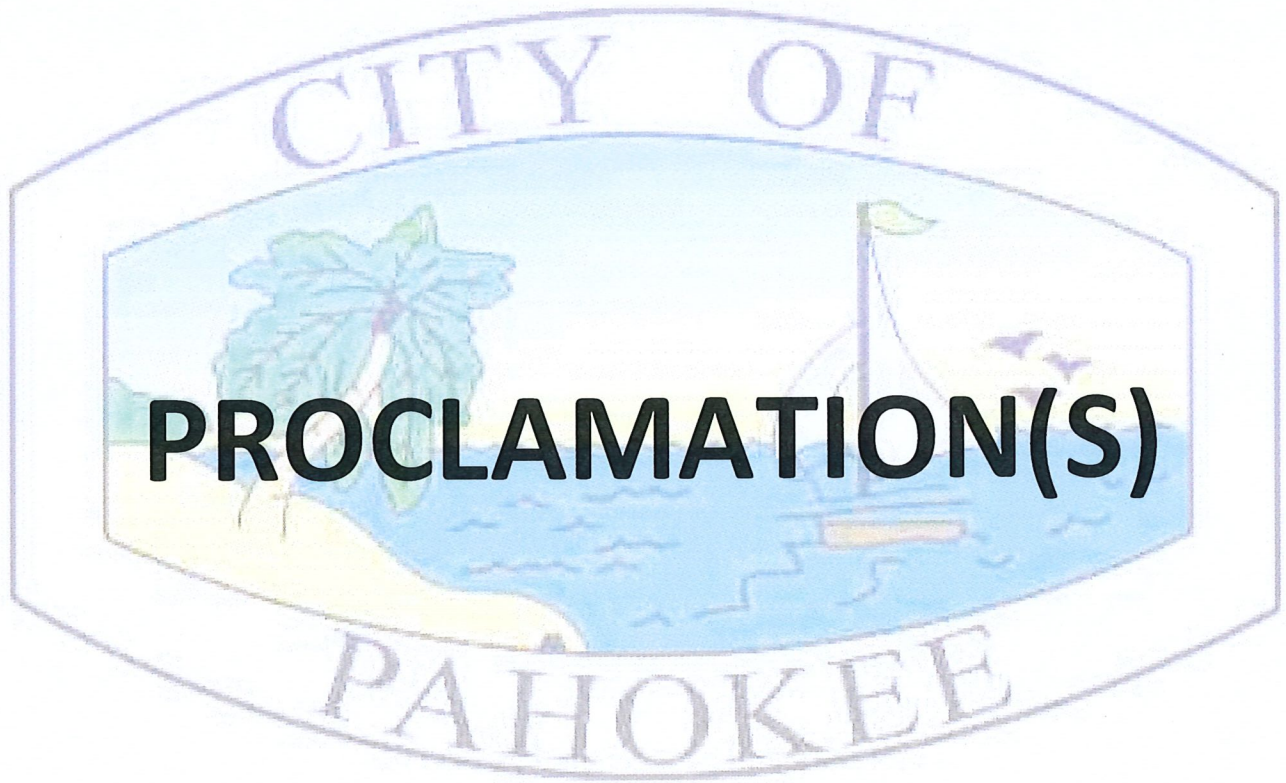
THE City:

City Commission of Pahokee, a political
subdivision of the State of Florida:

By: _____
City Mayor

Attest:

City Clerk



PROCLAMATION(S)

Proclamation
In memory of the late Joshua Wilson

Whereas, Joshua Wilson was born on February 25, 1926, in Punta Gorda, Florida; and

Whereas, his mother, Mattie Wilson, passed away when he was seven years old. As a result, he was raised by his sister, Fannie King, who preceded him in death; and

Whereas, Mr. Wilson was married to Willie Mae Wilson; and

Whereas, he was in a singing group called Royal Lights for 20 years, and loved to play his guitar and harmonica; and

Whereas, Mr. Wilson was one of the few remaining World War II Veterans in the United States and he served our country with great pride; and

Whereas, on December 3, 2019, the lord called Mr. Wilson home. He leaves to cherish his memory, his beloved family and friends.

Now, therefore, the City Commission of the City of Pahokee, Florida, do hereby extend heartfelt condolences to the family and friends of Joshua Wilson, in their time of bereavement.

Done this 13th day of December, 2019



Keith W. Babb, Jr.

Mayor Keith W. Babb, Jr.

Clara M. Murvin

Vice Mayor Clara M. Murvin

Regina Bohlen

Commissioner Regina Bohlen

Benny L. Everett, III

Commissioner Benny L. Everett, III

Felisia C. Hill

Commissioner Felisia C. Hill

Proclamation

In memory of Mr. Van Buren Jackson

Whereas, Mr. Van Buren Jackson was born on July 20, 1932, in Ogeechee Georgia. At the age of 11, he moved to Pahokee, Florida and remained a resident ever since; and

Whereas, he was a member of Saint James AME Church in Pahokee, Florida; and

Whereas, he was the first black policeman hired in the City of Pahokee, Florida; and

Whereas, Mr. Jackson was an entrepreneur, employed several individuals in his trucking business, and owned various properties throughout the City. After retiring, he obtained employment at Glades Sugar and Hughes Farm in Belle Glade, Florida, respectively; and

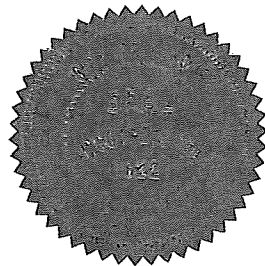
Whereas, of recent, Mr. Jackson attended Alzheimer's Community Care in Pahokee, Florida, where he enjoyed daily activities involving painting, drawing, playing dominoes, and singing karaoke; and

Whereas, on December 29, 2019, the Lord called Mr. Jackson home. He leaves to cherish his memory, his beloved family and friends; and

Whereas, Mr. Jackson will truly be missed in our great City of Pahokee, Florida.

Now, therefore, the City Commission of the City of Pahokee, Florida, do hereby extend heartfelt condolences to the family and friends of Mr. Van Buren Jackson, in their time of bereavement.

Done this 10th day of January, 2020



Keith W. Babb, Jr.

Mayor Keith W. Babb, Jr.

Clara M. Murvin

Vice Mayor Clara M. Murvin

Regina Bohlen

Commissioner Regina Bohlen

Benny L. Everett, III

Commissioner Benny L. Everett, III

Felisia C. Hill

Commissioner Felisia C. Hill

Proclamation

Proclaiming January 16, 2020 as
Zeta Phi Beta Sorority, Incorporated Day

Whereas, Zeta Phi Beta Sorority, Incorporated is an international, community conscience, action-oriented service organization founded on January 16, 1920 on the campus of Howard University, in Washington, DC; and

Whereas, the Sorority was founded through the encouragement of Phi Beta Sigma Fraternity, Incorporated thus becoming the first constitutionally bound Greek letter sister and brother organizations; and

Whereas, the Sorority has five founders — Arizona Cleaver Stemons, Pearl Anna Neal, Myrtle Tyler Faithful, Viola Tyler Goings, and Fannie Pettie Watts; and

Whereas, the Sorority's principles are scholarship, service, sisterhood, and finer womanhood; and

Whereas, the Sorority has chartered hundreds of chapters worldwide and has a membership of 100,000+; and

Whereas, the Sorority has five national auxiliaries — Pearlettes, Amicettes, Archonettes, Amicae, and Zeta Male Network — who support the Sorority's goals and principles; and

Whereas, the Sorority offers programs in the community to help people improve their minds, bodies, and spirits through its Z-Hope (Zetas Helping Other People Excel) initiative; and

Whereas, the Sorority's chapters and auxiliaries have given countless hours of voluntary service to educate the public, assist youth, provide scholarships, support organized charities, and promote legislation for social and civic change to improve the lives of those in its community; and

Whereas, the Sorority with over 200 professionals and community engagement-oriented women in Florida Geographical Area Iv (Palm Beach, Indian River, St. Lucie, and Hendry Counties) has proven to be dedicated community partner for positive change, and will continue to remain steadfast in its community to empower, uplift, and serve the counties' residents; and

Whereas, the Sorority is celebrating its 100 year centennial guided by their principles of scholarship, service, sisterhood, and finer womanhood, the members of Zeta Phi Beta Sorority, Incorporated have worked tirelessly to provide critical services and support to our communities in Palm Beach County.

Now, therefore, the City Commission of the City of Pahokee, Florida, hereby proclaims January 16, 2020 as Zeta Phi Beta Sorority, Incorporated Day.

Done this 14th day of January, 2020

Keith W. Babbs, Jr.

Mayor Keith W. Babbs, Jr.

Clara M. Murvin

Vice Mayor Clara M. Murvin

Regina Bohlen

Commissioner Regina Bohlen

Benny L. Everett, III

Commissioner Benny L. Everett, III

Felisia C. Hill

Commissioner Felisia C. Hill

Proclamation

In memory of Former City Manager, Lillie Latimore

Whereas, Lille Jefferson Latimore was born to Harold Timothy Jefferson and Iola Richardson on August 4, 1945, in Gretna, Florida. She was the third of five children; and

Whereas, she was married to Jack Cottle, to which this union bore a son, Timothy Jack Cottle. Later, she was married to Sam Latimore, to which this union bore a daughter, Shaun Denice Latimore; and

Whereas, Lillie Latimore began her college studies as a single mother, when her children were young. However, she accomplished her goal of receiving a Bachelor's Degree in Public Administration from Barry University, at the age of 52. Thereafter, she obtained her Master's Degree in Public Administration, specializing in city/county management and management of non-profit organizations. She had a stellar record of completing her degree with honors; and

Whereas, Lillie Latimore participated in various initiatives that invloved the advancement of African Americans. She became a candidate for the Democratic National Black Causcus and worked with the NAACP, to empower the African American community; and

Whereas, as an entrepreneur, Lillie Latimore provided bookkeeping services, research, and writing for small businesses; and

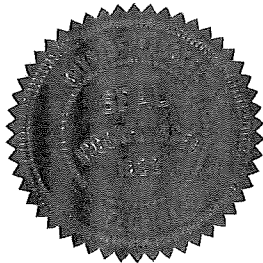
Whereas, she served as Executive Assistant to the City Manager of the City of Miami, Florida. Later on in her career, she served as a City Manager for the City of Pahokee, Florida; and

Whereas, on January 8, 2020, the Lord called Lillie Latimore home. She leaves to cherish her memory, her beloved family and friends; and

Whereas, she will truly be missed in our great City of Pahokee, Florida.

Now, therefore, the City Commission of the City of Pahokee, Florida, do hereby extend heartfelt condolences to the family and friends of former City Manager, Lillie Lattimore, in their time of bereavement.

Done this 17th day of January, 2020



Keith W. Babb, Jr.

Mayor Keith W. Babb, Jr.

Clara M. Murvin

Vice Mayor Clara M. Murvin

Regina Bohlen

Commissioner Regina Bohlen

Benny L. Everett, III

Commissioner Benny L. Everett, III

Felisia C. Hill

Commissioner Felisia C. Hill

Proclamation

*Partnering with the U.S. Census Bureau to help ensure
an accurate count for the City of Pahokee*

Whereas, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

Whereas, the City of Pahokee is committed to helping to ensure every resident is counted; and

Whereas, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

Whereas, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for the an accurate and fair redistricting of state legislative seats, county and city councils and voting districts; and

Whereas, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

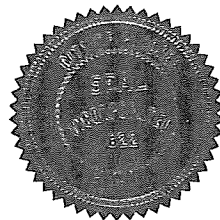
Whereas, the information collected by the census is confidential and protected by law; and

Whereas, a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens.

Now, therefore, the City Commission of the City of Pahokee, Florida, hereby proclaims that the City of Pahokee is committed to partnering with the U.S. Census Bureau and will:

- 1. Share the importance of the 2020 Census with the City of Pahokee's residents.*
- 2. Encourage all residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.*
- 3. Encourage all residents to respond to the 2020 Census when they receive the information.*
- 4. Support census takers as they help our community complete an accurate count.*
- 5. Promote the availability of census jobs in the City of Pahokee.*

Done this 28th day of January, 2020



Keith W. Babh, Jr.

Mayor Keith W. Babh, Jr.

Clara M. Murvin

Vice Mayor Clara M. Murvin

Regina Bohlen

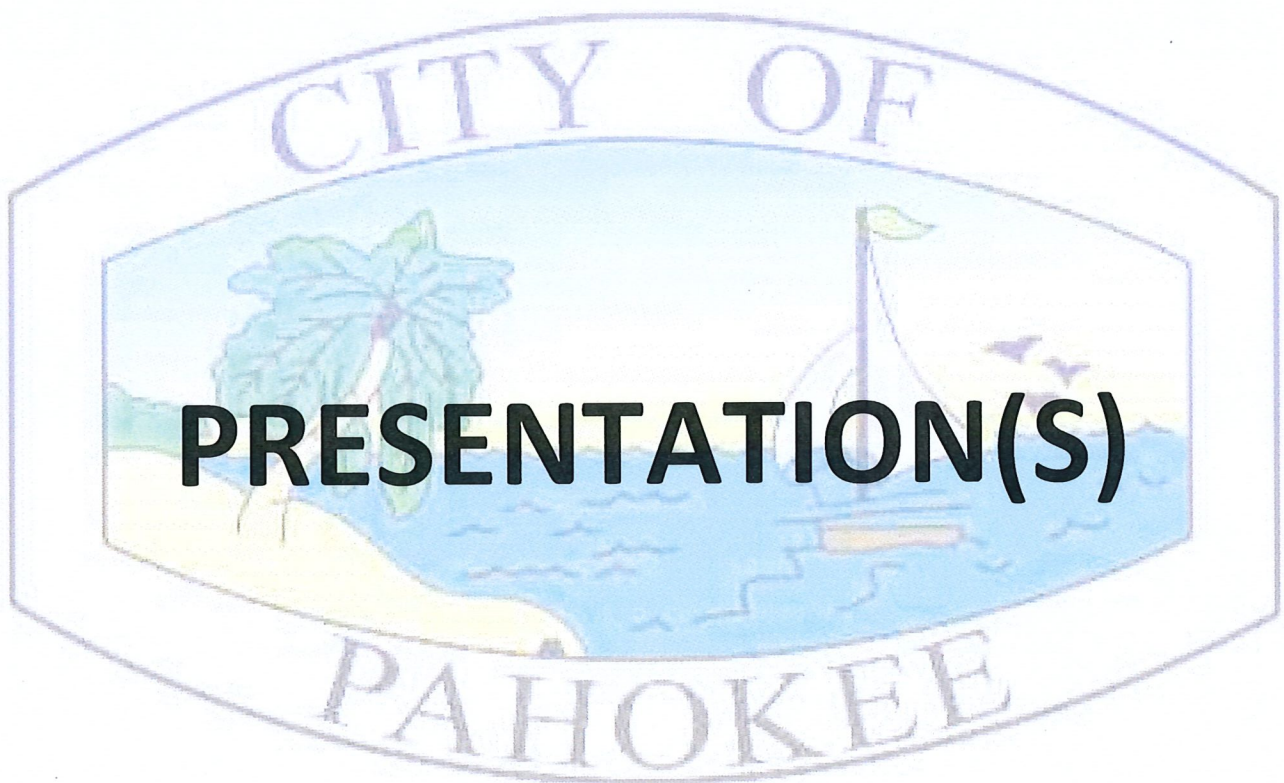
Commissioner Regina Bohlen

Benny L. Everett, III

Commissioner Benny L. Everett, III

Felisia C. Hill

Commissioner Felisia C. Hill



LAWN OF THE MONTH



This certificate is awarded to

STEVEN J WALKER & NINA G WALKER

2553 SW 14TH ST, PAHOKEE, FL 33476

In recognition of beautifying the community

Presented this 28th day of January 2020

Keith W. Babb, Jr.

Mayor Keith W. Babb, Jr.

Regina Bohlen

Commissioner Regina Bohlen

Felicia C. Hill

Commissioner Felicia C. Hill

Clara M. Murvin

Vice Mayor Clara M. Murvin

Benny L. Everett, III

Commissioner Benny L. Everett, III

Chandler F. Williamson

Chandler F. Williamson, City Manager

