



CITY COMMISSION OF THE CITY OF PAHOKEE

## **WORKSHOP**

Tuesday, November 28, 2017 6:00 p.m.

360 E. Main Street, Pahokee, Florida

This Workshop of the City Commission of the City of Pahokee is being held to discuss the November 28, 2017 Agenda.

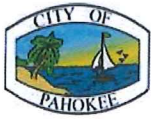
A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

D. DISCUSSION, COMMENTS, CONCERNS

E. ADJOURN



# AGENDA

CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION MEETING  
TUESDAY, NOVEMBER 28, 2017 6:30 P.M.

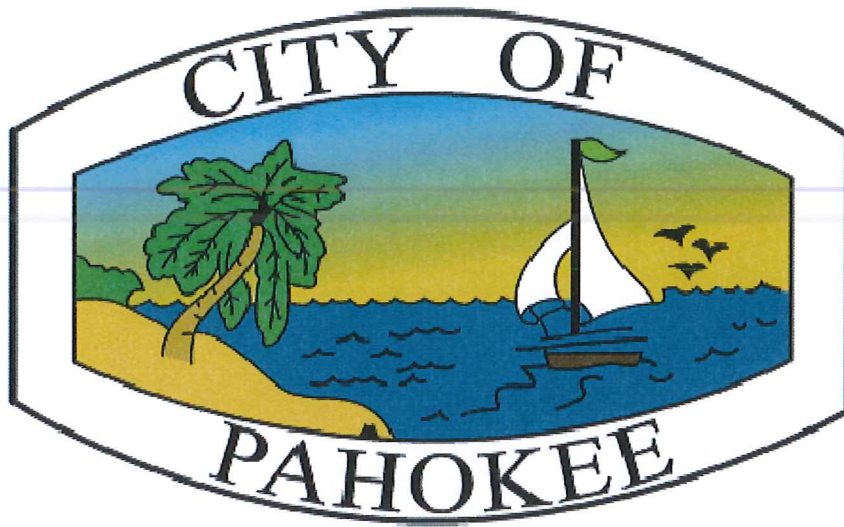
- A. INVOCATION & PLEDGE OF ALLEGIANCE
- B. ROLL CALL:
- C. ADDITIONS, DELETIONS, AND APPROVAL OF AGENDA ITEMS:
- D. CITIZEN COMMENTS (AGENDA ITEMS ONLY):
- E. PUBLIC SERVICE ANNOUNCEMENTS (FILL OUT PUBLIC COMMENT CARD):
- F. APPROVAL OF MINUTES:
  - 1. **November 13, 2017 Regular Scheduled Commission Meeting**
- G. CONSENT AGENDA:
- H. ORDINANCE:
  - 1. **ORDINANCE 2017 – 09 (first reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, PROPOSING A CHARTER AMENDMENT REGARDING SELECTION OF A VICE MAYOR; PROVIDING FOR EFFECTIVE DATE OF AMENDMENT, REPEAL OF LAWS IN CONFLICT, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATE.**
- I. RESOLUTIONS:
- J. PUBLIC HEARINGS:
  - 1. **ORDINANCE 2017 – 08 (second reading) AN ORDINANCE OF THE CITY OF PAHOKEE, FLORIDA, AMENDING SECTION 2-63(9) OF THE CODE OF ORDINANCES REGARDING SUPERVISION OF THE CITY CLERK; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND EFFECTIVE DATE.**
- K. PROCLAMATIONS (approval):
- L. PRESENTATIONS:
  - 1. **Mel Tillis**
- M. REPORT OF THE MAYOR:
- N. REPORT OF THE CITY MANAGER:
- O. REPORT OF THE CITY ATTORNEY:
  - 1. **Marina/Campground/Restaurant**
- P. OLD BUSINESS:
- Q. NEW BUSINESS:
  - 1. **Lieutenant Picciolo (PBSO Report)**
  - 2. **Appoint Zoning Adjustment & Planning Board Members**
- R. CITIZEN COMMENTS / GENERAL CONCERNS:
- S. CORRESPONDENCE /COMMENTS AND CONCERNS OF THE CITY COMMISSIONERS:
- T. ADJOURN:

NOTICE

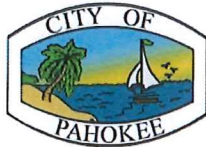
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If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SUBJECT TO CHANGE



# MINUTES



**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION MEETING MINUTES  
Monday, November 13, 2017**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on November 13, 2017.

The meeting was called to order by Mayor Babb at 6:40p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Vice Mayor Nathaniel Holmes	Present
	Commissioner Felisia Hill	Present
	Commissioner Clara Murvin	Present
	Commissioner Diane Walker	Absent
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Picciolo	Present
	City Clerk Tijauna Warner	Absent
	Nylene Clarke ( <i>Acting Deputy City Clerk</i> )	Present

**Additions, Deletions, and Approval of Agenda Items:**

Mayor Babb added Mr. Buck Martinez to L2.

**Approval of the Agenda with additions.**

**Motion by Commissioner Murvin. Seconded by Commission Hill.**

**Motion carried (4) Ayes; (1) Absent. (Walker)**

**Citizen Comments (Agenda Items Only):**

**Public Service Announcements:**

**Approval of Minutes:**

**1. September 26, 2017 Regular Scheduled Commission Meeting**

**Approval of September 26, 2017 Regular Scheduled Commission Meeting.**

**Motion by Commissioner Murvin. Seconded by Commission Hill.**

**Motion carried (4) Ayes; (1) Absent. (Walker)**

**2. October 10, 2017 Regular Scheduled Commission Meeting**

**Approval of October 10, 2017 Regular Scheduled Commission Meeting.**

**Motion by Commissioner Hill. Seconded by Commission Murvin.**

**Motion carried (4) Ayes; (1) Absent. (Walker)**

**3. October 24, 2017 Regular Scheduled Commission Meeting**



Approval of October 24, 2017 Regular Scheduled Commission Meeting.  
Motion by Commissioner Hill. Seconded by Commission Murvin.  
Motion carried (4) Ayes; (1) Absent. (Walker)

Consent Agenda: (none)

Ordinances:

- 1. ORDINANCE 2017 – 08 (first reading) AN ORDINANCE OF THE CITY OF PAHOKEE, FLORIDA, AMENDING SECTION 2-63(9) OF THE CODE OF ORDINANCES REGARDING SUPERVISION OF THE CITY CLERK; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND EFFECTIVE DATE.**

Approval of Ordinance 2017 - 08.  
Motion by Commissioner Murvin. Seconded by Commission Hill.  
Motion carried (3) Ayes; (1) Nay; (1) Absent. (Holmes, Walker)

Resolutions:

*Mr. Brandenburg reads Resolution 2017-32 into the record.*

- 1. RESOLUTION 2017 – 32 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR’S EXECUTION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR A PERMIT FOR THE ANNUAL PAHOKEE DR. MARTIN LUTHER KING, JR. PARADE.**

Approval of Resolution 2017 - 32.  
Motion by Commission Hill. Seconded by Commissioner Murvin.  
Motion carried (4) Ayes; (1) Absent. (Walker)

*Mr. Brandenburg reads Resolution 2017-33 into the record.*

- 2. RESOLUTION 2017 – 33 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE SUBRECIPIENT AGREEMENT BY AND BETWEEN PALM BEACH COUNTY AND THE CITY OF PAHOKEE.**

Approval of Resolution 2017 - 33.  
Motion by Commissioner Hill. Seconded by Commissioner Murvin.  
Motion carried (4) Ayes; (1) Absent. (Walker)

*Mr. Brandenburg reads Resolution 2017-34 into the record.*

- 3. RESOLUTION 2017 – 34 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR’S EXECUTION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR A PERMIT FOR THE ANNUAL CHRISTMAS PARADE.**

Approval of Resolution 2017 - 34.  
Motion by Commissioner Hill. Seconded by Vice Mayor Holmes.  
Motion carried (4) Ayes; (1) Absent. (Walker)

Public Hearings: (none)

Proclamations: (none)

Presentations:

1. **Pahokee High School Football Team**

Mayor Babb presented a plaque to Pahokee High School Football Team for winning Muck Bowl Championship.

2. **Mr. Buck Martinez**

Mr. Buck Martinez (Student Aces) present information to the City Commission about Student Aces.

**Report of the Mayor:**

Mayor Babb acknowledged the local newspaper for coverage on the City of Pahokee.

**Report of the City Manager:**

Mr. Williamson announced on November 21, 2017 the City will be giving away seventy-five (75) turkeys and the Christmas Parade on December 5, 2017 (Tuesday) at 6:00pm. He advised the City of Pahokee will be hosting the MLK Extravaganza on Saturday, January 13, 2018 from 9:00am until 2:00pm. He gave a brief detail on the upcoming legislative session.

**Report of the City Attorney:** (none)

**Old Business:** (none)

**New Business:**

1. **Lt. Picciolo (PBSO Report)** (none)
2. **Appoint Zoning Adjustment & Planning Board Members**

Mr. Williamson suggested postponing to the next meeting.

**Citizens Comments:**

Rev. Patricia Wilson announced LEO Remembrance Day on November 25, 2017 at 12:00p.m. Also, she wanted a status on the scholarship and expressed concerns about Canal Point Elementary not being included in the City of Pahokee.

- ❖ Mr. Williamson replied the City is working on the scholarship and advised that the City of Pahokee doesn't physically include Canal Point.

Ms. Linda Moss expressed concerns with the Marina Sublease and gave details of information she's been hearing.

A discussion ensued about the Marina.

**City Commission Comments:**

Commissioner Murvin expressed concerns about the citizens not communicating with the City Manager.

Commissioner Hill had no comment.

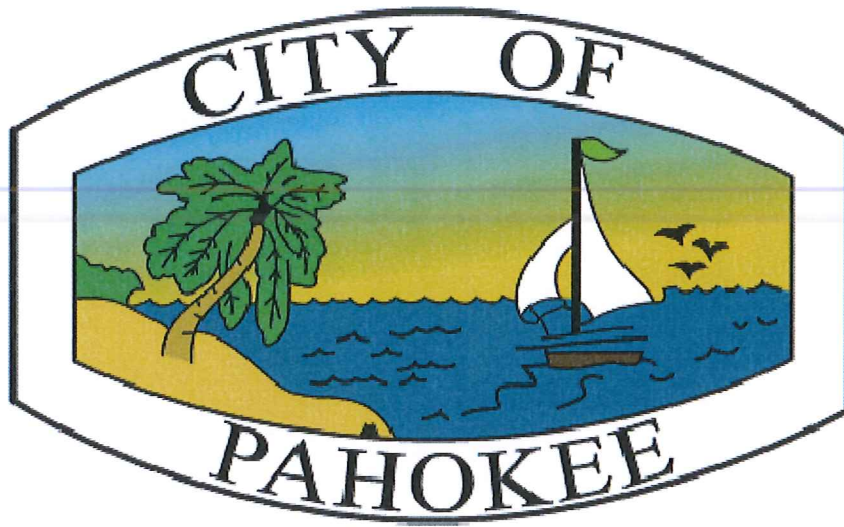
There being no further business to discuss, Mayor Babb adjourns the meeting at 7:50p.m.

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Keith W. Babb, Jr., Mayor

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ATTEST: Tijauna Warner, City Clerk



# ORDINANCES

**ORDINANCE NO. 2017-09**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, PROPOSING A CHARTER AMENDMENT REGARDING SELECTION OF A VICE MAYOR; PROVIDING FOR EFFECTIVE DATE OF AMENDMENT, REPEAL OF LAWS IN CONFLICT, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATE.**

**WHEREAS**, Article V, Section 5.101 of the Charter of the City of Pahokee requires that a Charter Review Board meet at least once every five years to review the City's Charter; and

**WHEREAS**, the Charter Review Board met on October 10, 2017, and recommended that at the first Regular Meeting in April each year, the City Commission shall elect from the sitting commissioners a Vice Mayor; and

**WHEREAS**, the City Commission met on October 24, 2017, and voted to accept this recommendation for submission as a Charter Amendment for the March 13, 2018, ballot.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE THAT:**

**Section 1. Charter Amendment. Section 2.04(b) Selection of Vice Mayor**, shall be amended as follows, if approved by the majority of electors voting in the General Election to be held on March 13, 2018.

(b) *Selection of vice-mayor.* At the first regular meeting in April each year following the annual election in each year beginning in 1988 the city commission shall appoint from the sitting commissioners a vice-mayor.

**Section 2. Ballot Language.** The ballot language shall read as follows:

**Charter Amendment # \_\_\_\_\_**

**ELECTION OF VICE MAYOR.** Shall the City Charter be amended to change the date the vice-mayor is selected requiring the vice mayor to be appointed by the sitting commissioners at the first regular meeting in April each year?

\_\_\_\_\_ For Amendment

\_\_\_\_\_ Against Amendment

**Section 3. Effective date of amendment.** This Charter Amendment shall take effect on March 20, 2018, if approved by the majority of electors voting in the City of Pahokee General Election to be held on March 13, 2018.



**Section 4. Repeal of Laws in Conflict.** All other ordinances or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed to the extent of the conflict.

**Section 5. Severability.** If any section, paragraph, sentence, clause, phrase or word of this ordinance is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative or void, such holding shall not affect the remainder of this ordinance.

**Section 6. Codification.** The provisions of this ordinance shall be made a part of the Charter of the City of Pahokee, Florida. The sections of the ordinance may be renumbered or relettered to accomplish same, and the word "ordinance" may be changed to "section," "article" or any other appropriate word.

PASSED on first reading this \_\_\_\_ day of \_\_\_\_\_, 2017.

PASSED AND ADOPTED in second reading this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Keith W. Babb, Jr., MAYOR

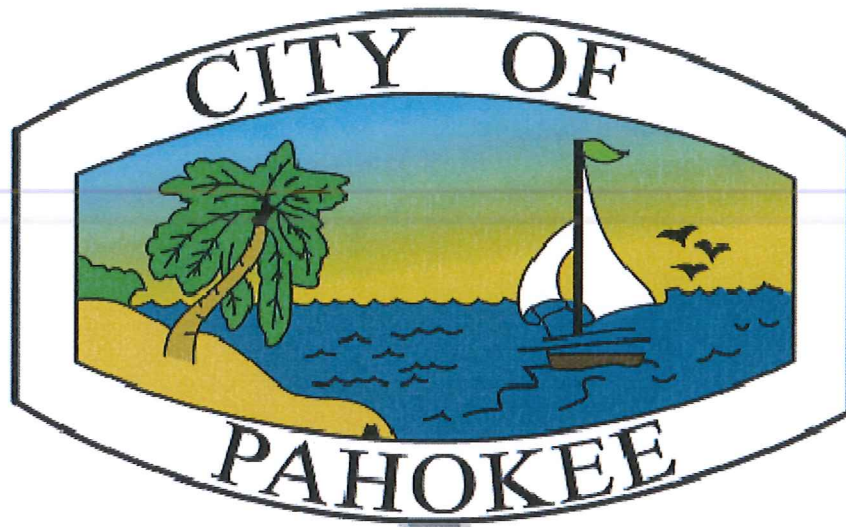
Attest: \_\_\_\_\_  
Tijauna Warner, CITY CLERK

	First Reading	Second and Final Reading
MAYOR BABB	_____	_____
VICE MAYOR HOLMES	_____	_____
COMMISSIONER HILL	_____	_____
COMMISSIONER MURVIN	_____	_____
COMMISSIONER WALKER	_____	_____

APPROVED AS TO LEGAL SUFFICIENCY

\_\_\_\_\_  
Gary M. Brandenburg, CITY ATTORNEY





# **PUBLIC HEARINGS**

**ORDINANCE NO. 2017 - 08**

**AN ORDINANCE OF THE CITY OF PAHOKEE, FLORIDA,  
AMENDING SECTION 2-63(9) OF THE CODE OF  
ORDINANCES REGARDING SUPERVISION OF THE  
CITY CLERK; PROVIDING SEVERABILITY, INCLUSION  
IN THE CODE, AND EFFECTIVE DATE.**

WHEREAS, the City Commission of the City of Pahokee wants to amend its Code of Ordinances regarding supervision of the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

**Section 1. Recitals.** The foregoing “WHEREAS” clause is ratified and confirmed as being true and correct as is made a specific part of this Ordinance.

**Section 2. Amendment of Sec. 2-63(9) of the Code of Ordinances.** The City Commission hereby amends Section 2-63(9) of the Code of Ordinances as follows:

**Sec. 2-63. Office hours.**

(9) *Supervision.* The clerk shall serve under the direct supervision of the city commission, ~~primarily, and also under the direction of the city manager, and both the city manager and the city commission shall evaluate the clerk;~~

**Section 3. Severability.** If any section, subsection, clause or provision of this Ordinance is declared unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

**Section 4. Conflict.** All sections or parts of sections of the revised Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

**Section 5. Inclusion in the Code of Ordinances.** It is the intention of the City Commission, and it is hereby ordained that the provisions of this Ordinance shall become and are made a part of the Code of Ordinances of the City of Pahokee, that the

sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word "ordinance" may be changed to "Section" or other appropriate word.

**Section 6. Effective Date.** This Ordinance shall be effective immediately upon passage by the City Commission in second reading.

PASSED AND ADOPTED on first reading this 13<sup>th</sup> day of November, 2017.

PASSED AND ADOPTED on second reading this 28<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Keith W. Babb, Jr., MAYOR

Attest: \_\_\_\_\_  
Tijauna Warner, CITY CLERK

	First Reading	Second and Final Reading
MAYOR BABB	_____	_____
VICE MAYOR HOLMES	_____	_____
COMMISSIONER HILL	_____	_____
COMMISSIONER MURVIN	_____	_____
COMMISSIONER WALKER	_____	_____

APPROVED AS TO LEGAL SUFFICIENCY

\_\_\_\_\_  
Gary M. Brandenburg, CITY ATTORNEY

# BRANDENBURG & ASSOCIATES, P.A.

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North Palm Beach, Florida 33408  
(561) 799-1414  
www.BrandenburgPA.com

**Gary M. Brandenburg**

Gary@BrandenburgPA.com

ATTORNEY AT LAW

**TO:** *Mayor Keith W. Babb  
Members of the Pahokee City Commission*

**FROM:** *Gary M. Brandenburg, Esq.*

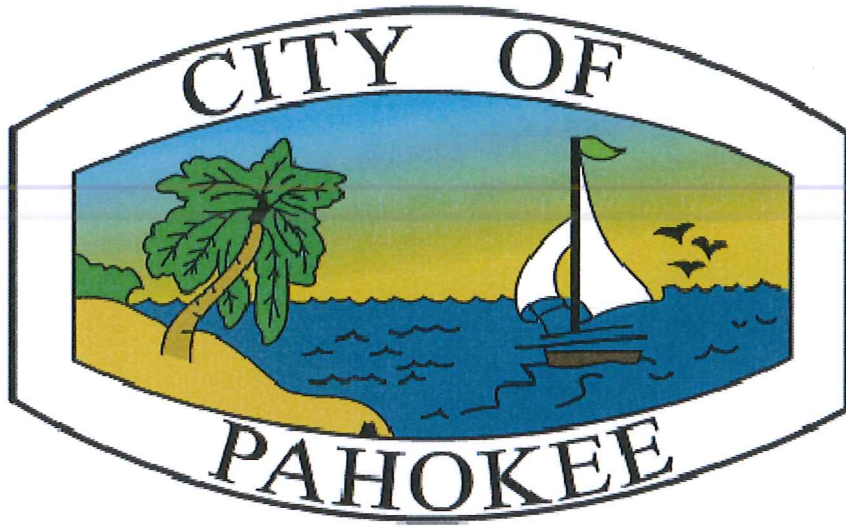
**DATE:** *November 16, 2017*

**SUBJECT:** *Options for the Marina/Campground/Restaurant*

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1. Have the Investor apply to Board of Trustees for approval under Florida Administrative Code 18-2 and Chapter 253, Florida Statutes with the existing agreement (positive outcome unlikely)
2. Have a City consultant work with the Division of State Lands to develop a competitive bid that meets the requirements of 18-2, F.A.C., and 253, F.S., and re-advertise the resulting bid.
3. The City could hire personnel to manage and operate the property or a portion thereof.
4. The City could enter into a management agreement with private companies to manage facilities for City. Must comply with 18-2, F.A.C. Could be broken into parts (restaurant, campground, marina).
5. The City can ask the County if they are willing to manage the facility under an Interlocal Agreement in cooperation with the City.
6. The City can ask the County if they will operate the facilities as a County Park.
7. The City can ask the State if they will operate the facilities as a State Park.
8. Set up a new entity with the County/others to manage.





# PRESENTATIONS



*Proclamation*  
*Expression of Sympathy*  
*Country Singer Lonnie Melvin Tillis*

*Whereas, the residents of Pahokee with heavy hearts, are still very proud to recognize the life and valuable contributions of Lonnie Melvin Tillis known as Mel Tillis; and*

*Whereas, Mel Tillis was born in Tampa, Florida on August 8, 1932 to Burma and Lonnie Lee Tillis; and*

*Whereas, Mel Tillis and his family migrated to Pahokee, Florida in the 1940's; and*

*Whereas, Mel Tillis started performing country music in the early '50's with a group called The Westerners while serving as a baker in the United States Air Force, stationed in Okinawa; and*

*Whereas, in 1956, Webb Pierce recorded a song written by Mel entitled "I'm Tired", and it launched Mel's musical career; and*

*Whereas, in 1976, Mel Tillis was inducted into the Nashville Songwriters International Hall of Fame, and that same year, he was named Country Music Association's (CMA) Entertainer of the Year; and*

*Whereas, Mel Tillis will be remembered by his effervescent spirit and commitment to the residents, along with the respect, admiration, and high regard he earned by all whom he touched; and*

*NOW, THEREFORE, be it resolved, on behalf of the City Commission and the Citizens of Pahokee, that by the virtue of the authority vested in me as Mayor of Pahokee do hereby extend our sincerest sympathy to the family of Lonnie Melvin Tillis.*

*"Expression of Sympathy Lonnie Melvin Tillis"*

*Pass and Adopted this 28th day of November, 2017.*

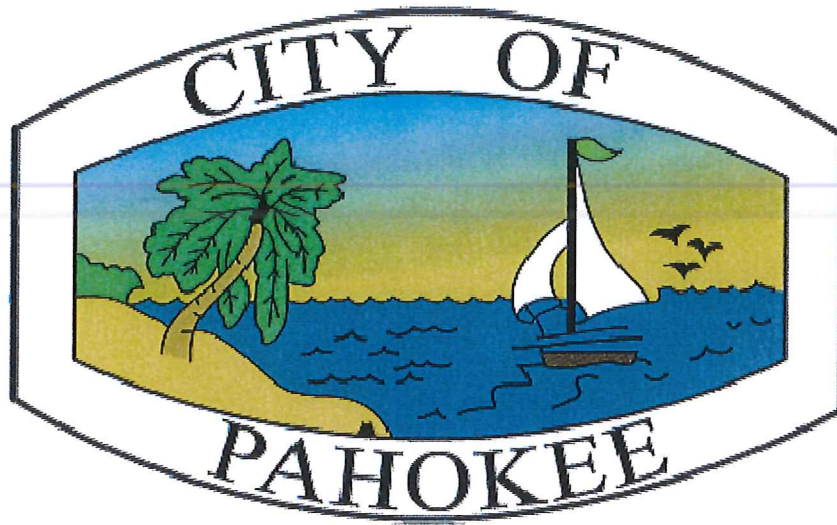
\_\_\_\_\_  
*Mayor Keith W. Babb, Jr.*

\_\_\_\_\_  
*Vice Mayor Nathaniel Holmes*

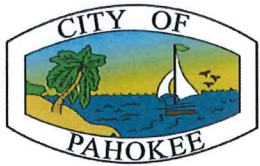
\_\_\_\_\_  
*Commissioner Felisia C. Hill*

\_\_\_\_\_  
*Commissioner Clara Murvin*

\_\_\_\_\_  
*Commissioner Diane L. Walker*



# **NEW BUSINESS**



207 Begonia Dr.  
Pahokee, FL 33476  
Phone: (561) 924-5534  
Fax: (561) 924-8140

[www.cityofpahokee.com](http://www.cityofpahokee.com)

# City of Pahokee

Office of the City Clerk

## MEMORANDUM

TO: Mayor & Commissioners  
FROM: Tijauna Warner, City Clerk  
DATE: November 3, 2017  
SUBJECT: **Zoning Adjustment & Planning Board Appointments**

### COMMISSIONERS

**Keith W. Babb Jr.**  
MAYOR

**Nathaniel Holmes**  
VICE MAYOR

**Felisia C. Hill**  
COMMISSIONER

**Clara Murvin**  
COMMISSIONER

**Diane L. Walker**  
COMMISSIONER

The **Zoning Adjustment & Planning Board** is active and the members of this board terms have expired. You might re-appoint the members or select new appointees. The terms of the board members shall be staggered and set forth in the following manner: One (1) member shall be appointed for a term of (1) year; two (2) members shall be appointed for a term of two (2) years; and two (2) members shall be appointed for a term of three (3) years. In addition two (2) alternates shall be appointed for a period of three (3) years each. After the initial appointments, successive appoints shall be for a period of three (3) years, except where an appointment is made to fill a vacancy, in which case such appointment shall be for the balance of the term of the member in which the vacancy occurred.

The below names are appointed members of Zoning Adjustment & Planning Board (which may be re-appointed):

- Royal York
- Patricia Wilson
- Nicholas Larsen
- Charles Reineke

### ADMINISTRATION

**Chandler Williamson**  
CITY MANAGER

**Tijauna Warner**  
CITY CLERK

**Gary Brandenburg**  
CITY ATTORNEY

The below names have submitted applications for the Zoning Adjustment & Planning Board:

- Juan A. Gonzalez Jr.
- Samuel J Martiello Jr

Sincerely,

Tijauna Warner  
City Clerk



ARTICLE II. - ZONING/ADJUSTMENT/ PLANNING BOARD<sup>[2]</sup>

Sec. 19-26. - Created; composition.

The board of adjustment and the planning and zoning board are combined to form the zoning/adjustment/planning board. The zoning/adjustment/planning board will assume the functions of both boards as previously set forth.

The terms of the board members shall be staggered and set forth in the following manner: One (1) member shall be appointed for a term of (1) year; two (2) members shall be appointed for a term of two (2) years; and two (2) members shall be appointed for a term of three (3) years. In addition two (2) alternates shall be appointed for a period of three (3) years each. After the initial appointments, successive appointments shall be for a period of three (3) years, except where an appointment is made to fill a vacancy, in which case such appointment shall be for the balance of the term of the member in which the vacancy occurred.

The main duties of the board will be to address zoning issues, site plans, and variances. The detailed outline of duties is found in the land development regulations and includes the duties designated for both boards.

(Ord. No. 98-7, 8-25-1998)

## Sec. 14-20. - Decision-making and administrative authorities.

(a) *City commission.*

- (1) *Authority.* In addition to the jurisdiction, authority and duties which may be conferred on the city commission by other provisions, the city commission of the City of Pahokee shall have the following duties and powers under this chapter:
- a. To consider and enact development code regulations and an official zoning map;
  - b. To consider and enact, enact with modifications, repeal, partially repeal, or reject amendments to these regulations or official zoning map, provided that the city commission has first obtained the recommendation of the planning board;
  - c. To establish fees, charges, and expenses imposed by these development code regulations;
  - d. To enforce the development code regulations, provisions, and restrictions by appropriate administrative and legal action;
  - e. To appoint and confirm members of the city planning board, the board of adjustment, and such other boards or committees as may be required by this development code, as amended;
  - f. To hear and decide appeals from any orders, requirements, decision, or determinations made by the board of adjustment; and,
  - g. To hear and decide appeals from any orders, requirements, decision, or determinations made by the planning board concerning an application for a site plan review.

(b) *Planning board.*

- (1) *Establishment, composition, and terms.* The planning board shall consist of seven (7) members who shall be electors of the city and shall serve without compensation. The city commission shall appoint each for a term of three (3) years. Each member shall hold office for the term for which appointed.
- The absence of a member for three (3) consecutive meetings without an excuse approved by the chairman of the planning board and noted in the minutes, shall be deemed just cause for removal by the city commission.

Any member may be removed from office by the city commission with a majority vote.

If a vacancy occurs in the membership of the planning board, the city commission within twenty (20) days shall fill the vacancy for the unexpired term.

- (2) *Authority.* The planning board shall abide by all applicable provisions of chapter 166, Laws of Florida (City Charter) as amended.
- (3) *Functions and powers.* The functions and powers of the planning board shall include:
- a. To keep the city commission and the general public informed and advised as to the physical development of the city;
  - b. To recommend to the city commission principles and policies for guiding action in the physical development of the city;
  - c. To conduct such public hearings as may be required to gather information necessary for the preparation, establishment, and maintenance of the comprehensive plan, as well as all other public hearings required by these regulations or required by the city commission;
  - d. To advise and consult with the director of community development in the preparation of a comprehensive plan; to consider it and amendments to it; and to recommend to the city commission the plan and amendments formulated, as well as proposed ordinances and regulations designed to promote orderly development consistent with the plan;



- e. To advise and recommend on the preparation and adoption of a comprehensive plan for the city pursuant to Florida (City Charter), as amended, and by F.S. ch. 163.3161;
- f. To recommend whether or not specific proposed developments conform to the principles and requirements of the comprehensive plan as to growth and improvement;
- g. To consider all major and minor plats which subdivide lands and recommend acceptance, modification, or rejection of them, and to recommend regulations for the subdivision and platting of land;
- h. To provide advice and recommendations to the city commission on each application for amendments to this chapter and the official zoning map;
- i. To consider and approve, approve with modifications, or deny applications for site plan review;
- j. As requested, to recommend to the city manager the appointment of a director community development;
- k. To prepare in conjunction with the director of community development, the city manager, and the director of finance a list of capital improvements recommended for construction during the next fiscal year and the succeeding four (4) fiscal years. This list shall show the recommended order of priority, the year recommended for beginning and completing construction, and the estimated costs for each recommended improvement;
- l. To consider all general plans for major landscaping proposed by the city or to be located on city property and to make recommendations with each plan; and,
- m. To consider all questions involving the location, removal, or alternation in any works of art belonging to the city, including monuments, memorials, and statuary, that are not kept indoors or assigned hereby or by ordinance of the jurisdiction of another agency; and prior to the acceptance or rejection of any proposed gift to the city in the form of a monument or memorial, to approve or recommend modification or rejection of a sketch or plan thereof and the proposed location thereof.

(4) *Review of applications and amendments by the director of community development.* No development application or amendment to this chapter, official zoning map or comprehensive plan shall be considered or authorized until the impact and extent thereof have been studied by the director of community development who shall have a minimum of thirty (30) days to provide a written report recommending approval, modification, or denial of the application or amendment and the reasons for said recommendation to the planning board and city commission.

(5) *Procedures.* The planning board shall adopt rules of procedures, subject to any limitations prescribed by the city Charter, these regulations or ordinances. It shall select a chairman, secretary, and other officers and shall prescribe their duties and powers. Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

The planning board shall keep minutes of its proceedings, record the vote of each member on each question, and keep records of its discussion, findings, recommendations, and other official actions. All records or other accounts of meetings shall be public records and be filed with and available from the department of community development.

(c) *Board of adjustment.*

(1) *Establishment, composition, and terms.* The board of adjustment shall consist of seven (7) members who shall be electors of the city and shall serve without compensation. The city commission shall appoint each for a term of three (3) years. Each member shall hold office for the term for which appointed.

The absence of a member for three (3) consecutive meetings without an excuse approved by the chairman of the board adjustment and noted in the minutes, shall be deemed just cause for removal by the city commission.

Any member may be removed from office by the city commission for malfeasance, misfeasance, or nonfeasance in office, or for conduct unbecoming an officer whether connected or unconnected with official duties; provided, no member shall be removed except by affirmative vote of all except one (1) of the membership of the city commission. A hearing or vote for removal of any member shall not occur unless at least twenty (20) days have elapsed following service of written charges upon a member. Prior to a hearing or vote for removal, any member shall be provided at least ten (10) days notice.

If a vacancy occurs in the membership of the board of adjustment, the city commission within twenty (20) days shall fill the vacancy for the unexpired term.

(2) *Authority.* The board of adjustment shall abide by all applicable provisions of chapter 166, Laws of Florida (City Charter) as amended.

(3) *Functions and powers.* The functions and powers of the board of adjustment shall include:

- a. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination made by the director of community development in the enforcement of this chapter;
- b. To reverse or affirm, in whole or in part, or modify the appeal from any order, requirement, decision, or determination of the director of community development;
- c. To interpret the provisions of these regulations in such a way as to carry out the intent and purpose of the official zoning map and comprehensive plan;
- d. To grant variances;
- e. To consider and approve, approve with modifications, or deny applications for conditional use approval; and,
- f. To compel the attendance of witnesses at hearings or meetings and to administer oaths.

(4) *Review of applications by the director of community development.* No development application shall be considered or authorized until the impact and extent thereof have been studied by the director of community development who shall have a minimum of thirty (30) days to provide a written report recommending approval, modification, or denial of the application or amendment and the reasons for said recommendation to the board of adjustment.

(5) *Procedures.* The board of adjustment shall adopt rules of procedures, subject to any limitations prescribed by the City Charter, these regulations or ordinances. It shall select a chairman, secretary, and other officers and shall prescribe their duties and powers. Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

The board of adjustment shall keep minutes of its proceedings, record the vote of each member on each question, and keep records of its discussion, findings, recommendations, and other official actions. All records or other accounts of meetings shall be public records and be filed with and available from the department of community development.

(d) *Office of the director of community development.*

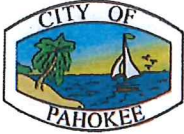
(1) *Appointment.* The director of community development shall be the head of the department of community development and shall serve at the pleasure of the city manager.

(2) *Jurisdiction, authority, and duties.* In addition to the jurisdiction, authority and duties which may be conferred on the director of community development by other provisions, the director of community

development shall also have the following powers and duties under this chapter:

- a. The director of community development shall receive, review, and approve certificates of compliance, land clearing permits, building permits, sign permits, and certificates of occupancy in accordance with the procedures in section 14-21;
- b. The director of community development shall receive, review, and approve applications for administrative review in accordance with the procedures in section 14-23;
- c. The director of community development, whenever a use is not specifically listed in article V. shall make a determination as to whether the proposed use is a use permitted by this ordinance, in accordance with article V;
- d. The director of community development shall serve as staff planner to the planning board, the board of adjustment and the city commission, including the provision of aid and technical assistance in:
  1. The processing and review of site plan review applications as provided in section 14-24;
  2. The processing and review of applications for conditional use review as provided in section 14-25;
  3. The processing and review of applications for variances as provided in section 14-26;
  4. The initiation, processing, and review of applications for the amendment to the text of this chapter as provided in section 14-27;
  5. The initiation, processing, and review of applications for amendments to the official zoning map as provided in section 14-27;
  6. The initiation, processing and review of comprehensive plan amendments as provided in section 14-28; and
  7. The processing and review of applications for planned developments as provided in article VII.
- e. The director of community development shall maintain the official zoning map series;
- f. The director of community development shall maintain the official comprehensive plan and future land use map series;
- g. The director of community development shall, whenever requested to do so by the city commission, conduct or cause to be conducted, with the assistance of other city departments if necessary, investigations, reports, surveys, studies, maps, charts, and recommendations with respect to matters before the city commission, the planning board, or the board of adjustment; and
- h. The director of community development shall enforce the provisions of this chapter.





CITY OF PAHOKEE  
BOARDS & COMMITTEES APPLICATION

NAME: Samuel J. Martello Jr.  
ADDRESS: 179 Cypress Ave  
Home Phone # \_\_\_\_\_ Work# \_\_\_\_\_  
Cell Phone # \_\_\_\_\_ Other: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

Email is the most important method by which we communicate. Please provide a current e-address.

Please check the Board or Committee on which you are interested in serving:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Code Enforcement Advisory Board | <input type="checkbox"/> Community Relations Board                   |
| <input type="checkbox"/> Economic Development Board                 | <input type="checkbox"/> Youth Council Board                         |
| <input type="checkbox"/> Pahokee Housing Authority                  | <input checked="" type="checkbox"/> Zoning/Adjustment/Planning Board |
| <input type="checkbox"/> Beautification Advisory Board              | <input type="checkbox"/> Education Advisory Board                    |
| <input type="checkbox"/> Parks & Recreation Advisory Board          | <input type="checkbox"/> Pahokee Community Revitalization Corp.      |
| <input type="checkbox"/> Cemetery Advisory Board                    | <input type="checkbox"/> OTHER _____                                 |

Are you a Resident of Pahokee? (residency is not required on ALL Boards) Y

Do you own property within the City? Y

Are you a registered voter? Y

Are you employed by the City? No

Do you currently serve on any Board or Committee of the City of Pahokee? No

Are you willing to submit to an attendance policy? Yes

Are you familiar with the Florida Sunshine Law? (orientation is provided) No

Will you become acquainted with and abide by all rules and regulations pertaining to the Sunshine and Ethics Laws of Florida? Yes

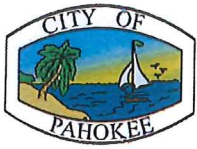
Have you been convicted of a felony? No

Brief Resume of your Education and Experience: collegial training nuclear/medicine  
Real Estate Broker - Property Manager

I HEREBY CONFIRM THAT ALL THE INFORMATION FURNISHED BY ME IS TRUE AND ACCURATE AND THAT, TO THE BEST OF MY KNOWLEDGE, I MEET THE CRITERIA FOR SERVING ON THE BOARD/COMMITTEE FOR WHICH I AM APPLYING.

Samuel J. Martello Jr.  
SIGNATURE

11/3/17  
DATE



# CITY OF PAHOKEE BOARDS & COMMITTEES APPLICATION

NAME: Juan A. Gonzalez Jr.  
 ADDRESS: P.O. Box 225  
 Home Phone # \_\_\_\_\_ Work# \_\_\_\_\_  
 Cell Phone # \_\_\_\_\_ Other: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

Email is the most important method by which we communicate. Please provide a current e-address.

Please check the Board or Committee on which you are interested in serving:

- |  |  |
|--|--|
| <input type="checkbox"/> Code Enforcement Advisory Board       | <input type="checkbox"/> Community Relations Board                   |
| <input checked="" type="checkbox"/> Economic Development Board | <input type="checkbox"/> Youth Council Board                         |
| <input type="checkbox"/> Pahokee Housing Authority             | <input checked="" type="checkbox"/> Zoning/Adjustment/Planning Board |
| <input type="checkbox"/> Beautification Advisory Board         | <input type="checkbox"/> Education Advisory Board                    |
| <input type="checkbox"/> Parks & Recreation Advisory Board     | <input type="checkbox"/> Pahokee Community Revitalization Corp.      |
| <input type="checkbox"/> Cemetery Advisory Board               | <input type="checkbox"/> OTHER _____                                 |

Are you a Resident of Pahokee? (residency is not required on ALL Boards) yes  
 Do you own property within the City? yes  
 Are you a registered voter? NO yes  
 Are you employed by the City? NO  
 Do you currently serve on any Board or Committee of the City of Pahokee? NO  
 Are you willing to submit to an attendance policy? yes  
 Are you familiar with the Florida Sunshine Law? (orientation is provided) Not Sure  
 Will you become acquainted with and abide by all rules and regulations pertaining to the Sunshine and Ethics Laws of Florida? Not Sure  
 Have you been convicted of a felony? yes/1991

Brief Resume of your Education and Experience: Graduated from school of choice,  
took classes at West Tech, PBCC, IIT Tech,

I HEREBY CONFIRM THAT ALL THE INFORMATION FURNISHED BY ME IS TRUE AND ACCURATE AND THAT, TO THE BEST OF MY KNOWLEDGE, I MEET THE CRITERIA FOR SERVING ON THE BOARD/COMMITTEE FOR WHICH I AM APPLYING.

[Signature]  
 SIGNATURE

11/21/2014  
 DATE