

**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULAR COMMISSION MEETING MINUTES
Tuesday, September 27, 2016**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, September 27, 2016.

The meeting was called to order by Mayor Babb at 6:43p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor Keith W. Babb, Jr.	Present
	Vice Mayor Felisia Hill	Present
	Commissioner Nathaniel Holmes	Present
	Commissioner Clara Murvin	Present
	Commissioner Diane Walker	Present (via phone)
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Picciolo	Present
	City Clerk Tijauna Warner	Present
	Deputy City Manager Tammy Jackson-Moore	Present

Additions, Deletions, and Approval of Agenda Items:

Ms. Tijauna Warner advised she had two amendments which were adding Res 2016 – 40 to I2 and Employee Holidays to Q2. Mayor Babb advised an amendment adding Charles Ray Brownfield Program to L3 and Commissioner Walker adding the 501 (C)3 to Q3.

Approval of Amendments to the Agenda.

Motion by Commissioner Murvin. Seconded by Vice Mayor Hill.

Motion carried on unanimously.

Citizen Comments (Agenda Items Only): None

Public Service Announcements:

Mayor Babb announced the Commission and Palm Beach County Sheriff Office would like to invite all our citizens out to attend the Night Out Preventing Crime in Belle Glade on October 20, 2016 in the Winn Dixie Parking Lot. We are encouraging all our citizens to come out and support this event.

Approval of Minutes:

1. August 9, 2016 Regular Scheduled Commission Minutes

Approval of August 9, 2016 Regular Scheduled Commission Minutes.

Motion by Commissioner Murvin. Seconded by Vice Mayor Hill.

Motion carried on unanimously.

Presentations:

1. Evelyn Jiminez (1st Place City Slogan)

Commissioner Holmes presented Ms. Evelyn Jiminez with a \$100.00 check for 1st Place Slogan.

2. Paul Wynter (2nd Place City Slogan)

Vice Mayor Hill presented Mr. Paul Wynter with a \$50.00 check for 2nd Place Slogan.

3. Artreshia Bennett (3rd Place City Slogan)

Commissioner Murvin presented Ms. Artreshia Bennett with a \$50.00 check for 3rd Place Slogan.

4. Charles Ray – Brownfield Program

Mr. Charles Ray presented information to the City Commission in the past and asked that permission be given to the City Manager to draft a resolution to apply for EPA Brownfield Grant for up to \$400,00.00.

Mayor Babb inquired on the purpose of this grant and what it's used for.

Mr. Ray replied to investigate ground water and surface water to detect any environmental impacts.

Mayor Babb inquired would part of the grant go towards resolving the problems once they have been determined or identified.

Mr. Ray responded that's the second step.

Mr. Gary Brandenburg inquired if Mr. Ray has a copy of the grant resolution for review.

Mr. Ray replied yes, I do.

Approval of City Manager to review the Resolution for Brownfield Grant.

Motion by Commissioner Holmes. Seconded by Vice Mayor Hill.

Motion carried on unanimously.

Ordinances:

- 1. ORDINANCE 2016 – 10 (first reading) A ORDINANCE OF THE CITY OF PAHOKEE ESTABLISHING A CITY OF PAHOKEE CEMETERY ADVISORY BOARD, PROVIDING FOR MEMBERSHIP, ADVISORY BOARD LIAISON, DUTIES OF ADVISORY BOARD, INCLUSION IN CODE, SEVERABILITY, AND EFFECTIVE DATE.**

Commissioner Murvin inquired what would the Cemetery Advisory Board do.

Mayor Babb advised they can make recommendations and assistance the Cemetery Manager with special projects (such as the 1928 Storm Remembrance); they do not have the authority to change policies.

Approval of Ordinance 2016 -10.

Motion by Commissioner Murvin. Seconded by Vice Mayor Hill.

Motion carried on unanimously.

Resolutions:

- 1. RESOLUTION 2016 – 39 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE CONTRACT AGREEMENT BY AND BETWEEN FLORIDA BLUE AND THE CITY OF PAHOKEE FOR HEALTH INSURANCE.**

Approval of Resolution 2016 - 39.

Motion by Commissioner Murvin. Seconded by Vice Mayor Hill.

Motion carried on unanimously.

**2. RESOLUTION 2016-40 A RESOLUTION OF THE CITY COMMISSION
OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND
APPROVING THE PAHOKEE HIGH SCHOOL 2016 HOMECOMING
PARADE AND REQUESTING THE FLORIDA DEPARTMENT OF
TRANSPORTATION ISSUE A PERMIT FOR THE PARADE.**

Approval of Resolution 2016 - 40.

Motion by Commissioner Murvin. Seconded by Commissioner Holmes.

Motion carried on unanimously.

Public Hearings: (None)

Proclamations: (None)

Report of the Mayor:

Mayor Babb announced yesterday we had a special workshop on our budget and we have a balanced budget. He acknowledged there were some concerns and they were addressed at this workshop. Mayor Babb would like the record to reflect that Commissioner Walker opposed to the City Manager receiving a raise. He advised that the City of Pahokee will continue to search for a Financial Director with experience and give information on made reducing the role due to the salary. Also, we are looking for a Grant Writer (part-time and contracted) and had a discussion on the pay rate for this position.

Commissioner Holmes discussed the salary of the City Manager and advised he doesn't suppose with getting a raise. He announced there are other positions we need within the City of Pahokee (such as a Grant Writer).

Mayor Babb advised he is recommending re-instituting of the Youth Council which the City Attorney is looking into and drafting an ordinance. Also, we will announce our Businesses of the Month every month as usual to help support our businesses. He recognized the Palm Beach County Sheriff Office for all the work they're doing here in the City of Pahokee.

Report of the City Manager: (None)

Report of the City Attorney:

Mr. Gary Brandenburg advised the Marina Restaurant RFP has been completed and circulated for comments/reviews (such it be advertised as soon as possible). Also, the ordinance we adopted previously in reference to rental units being painted every five years, we didn't include commercial properties. The City Manager would like to include commercial properties to that ordinance and wants the City Commission approval to draft an ordinance revising that ordinance.

Old Business: (None)

New Business:

1. Lieutenant Piccolo (PBSO Report)
2. 501 (C)3

Commissioner Walker inquired about the status of filing the 501 (C)3.

Mr. Brandenburg advised the City role in the 501 (C)3 was just to set it up and have it function independent of the City. The entity never did anything and the State of Florida revoked their licenses. I think the board discussed it and there is a fee for being late. We are going to do everything necessary to make sure that board is active.

Vice Mayor Hill advised if we have this 501 (C)3, we can receive more grants and funding. We can't lose this committee it's a very important piece.

Mr. Williams advised we will need volunteers for that committee because that isn't a City Board.

3. Holiday Policy

Ms. Tijauna Warner (City Clerk) advised the City Commission of staff recommended dates, which were November 23 and December 23 for the floating Holidays.

Approval of Holiday Policy.

Motion by Commissioner Holmes. Seconded by Commissioner Murvin.

Motion carried on unanimously.

Citizens Comments: *Ms. Tijauna Warner (City Clerk) announced all public comment cards.*

Pastor Karol S. Robertson (AFCOG) advised her concerns for the betterment of the City through economic value and education. She explains that she has been having a difficult time with the City of Pahokee Permit Department and problems with fines/charges.

Mayor Babb replied we will be looking into this problem with the Permit Department and we will follow-up on that. We will not be able to solve this tonight, but we will take a look at this situation. In the morning, we will have the City Attorney and staff work on resolving this issue.

Ms. Shirley Floyd (AFCOG) advised concerns with the Day Center.

Mrs. Lashonda Baldwin (AFCOG) expressed concerns on all taxable real and personal property.

Ms. Phyllis Hopson (AFCOG) advised concerns with the betterment of Pahokee.

Mr. Emmanuel Jones (AFCOG) advised concerns with the betterment of Pahokee.

Ms. Nakia Collier (AFCOG) advised concerns with the Day Care.

Ms. Nylene Clarke (Resident) advised concerns that Pahokee has always been viewed in a negative light, but we are progressing and progress doesn't work overnight. I would like the City Commissioners to make sure that you have all of the facts before agreeing to everything.

Mayor Babb advised this is a community and we are going to have to work together. The City Commission will have to look into what's going on and address these issues. We are going to work with our community.

City Commission Comments:

Vice Mayor Hill advised I understand Pastor Robertson frustration and we are going to get this resolved. Also, I am requesting a report on who received raises and how much. There should be a deadline to the filling of the Financial Director and Grant Writer position (we need someone that's highly qualified). We also need to focus on Parks & Recreation which was one of our major funding projects.

Mayor Babb advised we are directing staff to provide us with our history of raises for the last two (2) years by next commission meeting and the deadline to fill those two (2) positions is December 1, 2016.

Commissioner Holmes advised we need a Finance Director and a Grant Writer first. Everything I've requested or asked; he can't do it. We have to hire people that have a lot of love for this City.

Mayor Babb replied this City is making progress and we are better off than where we were. We are making on improving this City.

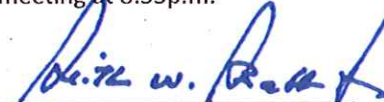
Vice Mayor Hill inquired if we can speak with all the directors of each department.


Mayor Babb replied that would be a violation of the Sunshine Laws and Policies on day-to-day operations.

Mr. Brandenburg advised I will work with the City Manager to come up with a solution to discuss situations with the directors of each department. In the past, the former City Manager asked the directors to come to the meetings. Yet, there are issues involved with compensation, overtime, and flexing.

Commissioner Murvin advised I remember Pastor Robertson coming in with her concerns in the past. We need to work together and we have to be held accountable. I am glad it was brought to our attention and tomorrow you will get an answer. We don't know everything, therefore we asked the citizens to attend meetings and bring it to our attention. Also, we need to get the 501 (C)3 functioning.

There being no further business to discuss, Mayor Babb adjourns the meeting at 8:55p.m.



Keith W. Babb, Jr., Mayor

ATTEST: Tijauna Warner, City Clerk