

**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULARLY SCHEDULED COMMISSION MEETING MINUTES
Tuesday, November 12, 2019**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 12, 2019.

The meeting was called to order by Mayor Babb at 6:33 p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Regina Bohlen	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Chandler Williamson, City Manager	Present
	Burnadette Norris-Weeks, City Attorney	Present
	Nylene Clarke, City Clerk	Present

Mayor Babb announced that the Commission Meeting will recess for the Executive Closed-Door Session.

Mrs. Norris-Weeks stated all of the City Commissioners, a court reporter, and herself will be present. She advised it is the case of Okeechobee Land Company, Inc., Plaintiff, vs. the City of Pahokee, Florida, Defendant.

The Commission Meeting recessed at 6:36 p.m. and reconvened at 7:24 p.m.

Additions, Deletions, and Approval of Agenda Items:

Vice Mayor Murvin requested to add Dr. Latanya McNeal, Executive Dean for Palm Beach State College, and Angela Johnson, representative of the United States Census Bureau, under Presentation(s). She requested to move up the Lawn of the Month presentation, along with her two additions.

Commissioner Everett requested to add One Voice of the People, Inc., under Old Business.

Approval of Agenda with additions.

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously.

Presentation(s)

1. Dr. Latanya McNeal extended an invitation for a tour of Palm Beach State College, Belle Glade Campus, and for an economic forum.
2. Angela Johnson announced that April 1, 2020 is the 2020 Census. She provided information regarding the census, requested that the City Commission form a Complete Count Committee, and requested that a proclamation be done for the 2020 Census.

Approval to do a proclamation for the 2020 Census

Motion by Vice Mayor Murvin. Seconded by Commissioner Bohlen.

Motion carried unanimously.

3. **Lawn of the Month – Jessie M McWilliams & Abner McWilliams**

The City Commission presented the certificate to the respective recipients.

Citizen Comments (Agenda Items Only):

1. Bobby Colvin expressed concern regarding Ordinance 2019 – 02.
2. Kareem Murray expressed concern regarding Ordinance 2019 – 02.

Public Service Announcements: *(none)*

Approval of Minutes: *(none)*

Consent Agenda: *(none)*

Ordinance(s): *(none)*

Resolution(s):

1. **Resolution 2019 – 49 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ANNUAL HOLIDAY PARADE AND AUTHORIZING THE MAYOR OR CITY MANAGER TO APPLY FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 - 49

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried four (4) ayes and one (1) abstention.

(See attached Form 8B Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers)

2. **Resolution 2019 – 50 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, APPROVING THE DONATION OF THE THREE PROPERTIES DESCRIBED IN EXHIBIT “A” TO HABITAT FOR HUMANITY OF PALM BEACH COUNTY, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE THE DEEDS REQUIRED TO DONATE THE PROPERTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 – 50.

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried unanimously.

3. **Resolution 2019 – 51 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE ATTACHED PROFESSIONAL SERVICES CONTRACT FOR THE PROVISION OF LEGAL SERVICES BETWEEN THE CITY OF PAHOKEE AND BURNADETTE NORRIS-WEEKS, P.A. ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE.**

Approval of Resolution 2019 – 51.

Motion by Vice Mayor Murvin. Seconded by Commissioner Hill.

Motion carried four (4) ayes and one (1) nay.

Public Hearing:

1. **Ordinance 2019 – 02 (Second Reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REPEALING AND REPLACING ARTICLE II, SECTION 2-**

26 ENTITLED RULES OF PROCEDURE; RENUMBERING AND REORDERING ARTICLE II 2-27 THROUGH ARTICLE 2-30; EXPANDING ESTABLISHED RULES AND PROCEDURES FOR CITY COMMISSION MEETINGS; PROVIDING FOR COMPENSATION PROCEDURES FOR REQUESTING INFORMATION AND REPORTING CITIZEN COMPLAINTS; PROVIDING FOR PUBLIC RECORDS DEFINITION; DESIGNATING CITY CLERK AS CUSTODIAN OF RECORDS; PROVIDING FOR INSPECTION OF PUBLIC RECORDS; ESTABLISHING PROHIBITION AGAINST REMOVING AND WITHHOLDING RECORDS FROM CUSTODIAN; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR INDEMNIFICATION OF MUNICIPAL OFFICES; ESTABLISHING INTEREST AND ADMINISTRATIVE FEES ON CITY SERVICES; PROVIDING FOR SETTLEMENT OF CLAIMS; ESTABLISHING SETTLEMENT OF CLAIMS PROCEDURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Public Hearing opened at 8:10 p.m.

1. Catherine Marvez expressed concern regarding the proposed ordinance.

Public Hearing closed at 8:14 p.m.

Approval of Ordinance 2019 – 02 (Second Reading)

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried four (4) ayes and one (1) nay.

Approval to remove paragraphs six (6) and seven (7) on page three (3)

Motion by Commissioner Bohlen. Seconded by Commissioner Hill.

Motion carried unanimously.

Approval to add “unless due to an illness or excused by vote of the Commission” to page six (6), at the top

Motion by Commissioner Bohlen. Seconded by Commissioner Hill.

Motion carried unanimously.

Approval for section 13 (b) (1) to reflect individual capacity versus personal

Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.

Motion carried unanimously.

Approval to add an addendum to the statement to say “still allow the City Manager the authority to work along with the City Attorney, but apprise the Commission, regardless of the amount, at the next Commission Meeting” (Section 15)

Motion by Commissioner Everett. Seconded by Commissioner Hill.

Motion carried unanimously.

Proclamation(s) (approval): (none)

Presentation(s):

1. Employee of the Quarter

Mr. Williamson acknowledged the Employee of the Quarter, Jacqueline Ramsay.

Report of the Mayor:

Mayor Babb discussed the following:

- Veterans Day
- Unity in the Community
- Withdrawal of support for prospective Marina lessee

Report of the City Manager:

Mr. Williamson discussed the following:

- Parks and Recreation – 2019 Football Teams

Approval to do a proclamation to Pahokee High School, in recognition of them being the 2019 Muck Bowl Champions

Motion by Commissioner Bohlen. Seconded by Commissioner Everett.

Motion carried unanimously.

Report of the City Attorney: (none)

Old Business:

1. One Voice of the People, Inc.

Carl Morrison, Sr. inquired about the Town Hall Meeting and requested that there be one.

New Business: (none)

Citizens Comments:

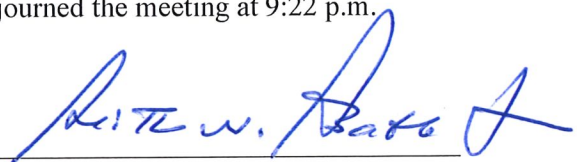
1. Joe Freeman expressed concern regarding community policing.
2. Sanquetta Cowan inquired about FEMA funds.
3. Kirk Patrick commented in regard to community policing.

Correspondence/Comments and Concerns of the City Commissioners


Commissioner Bohlen discussed the following:

- Information provided from Palm Beach County Sheriff's Office (PBSO)
- Ordinance 2019 – 02
- Annual Holiday Parade on December 9, 2019, at 6:00 p.m.

There being no further business to discuss, Mayor Babb adjourned the meeting at 9:22 p.m.



Keith W. Babb, Jr., Mayor


ATTEST: Nylene Clarke, City Clerk

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Bohlen Regina Mae		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE City Commission Pahokee	
MAILING ADDRESS 366 S. Barfield Hwy		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Pahokee	COUNTY Palm Beach	NAME OF POLITICAL SUBDIVISION: City of Pahokee	
DATE ON WHICH VOTE OCCURRED 11/12/2019		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

RECEIVED
11/13/19
A. Davis

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Regina Bohlen, hereby disclose that on November 12, 20 19:

(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of Pahokee Chamber of Commerce, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

An resolution 2019-49 for a permit for the Pahokee Chamber of Commerce Annual Holiday Parade.

11-13-19
Date Filed

Regina Bohlen
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.