



**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULAR COMMISSION MEETING MINUTES
Wednesday, September 28, 2011**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Wednesday, September 28, 2011.

The meeting was called to order by Mayor Sasser at 7:01 p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor J.P. Sasser	Present
	Vice Mayor Henry Crawford	Present
	Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present
	Commissioner Diane Walker	Present
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Alonso	Present
	Deputy City Clerk Rashonda Warren	Present

Approval of Agenda Items:

Approval of the Agenda Item.

Motion by Commissioner Walker. Second by Commissioner Babb.

Motion carried unanimously.

Consent Agenda:

Approval of Consent Agenda.

Motion by Vice Mayor Crawford. Second by Commissioner Walker.

Motion carried unanimously.

Proclamation:

Recognizing Dr. Isabell "Arch" Masters

Approval of Proclamation.

Motion by Commissioner Walker. Second by Vice Mayor Crawford.

Motion carried unanimously.

Presentations:

Fishing Tournament Award

Commissioner Biggs and Commissioner Walker presented the Youngest Fisher trophy to Lepelletier Mercier.

Mayor Sasser and Commissioner Babb presented the Certificate of Participation to Palm Beach County Fire Rescue and to Sergeant Devers for Deputy Smith.

City Manager Moore, Ms. Regina Bohlen and Mr. Richard Brown presented Plaques to the sponsor – Southern Waste System, Gary Brandenburg, Richard Keen and Emilio Perez

Vice Mayor Crawford advised the winners should be present to receive their trophies.

Report of the Mayor:

Mayor Sasser advised did not have a report.

Report of the City Manager:

City Manager Moore calls upon Herbert Crawford, Director of Parks & Recreation for a short department report.

Mr. Crawford advised:

- There are four (4) football teams and there are some concerns about background screening.
- Has a licensed program; therefore, the HRS and DCF guidelines must be followed.
- Provided a copy of the DCF guidelines
- Parents want to be actively involved in the program in support of their children and others but some may have a record.
- As of now there are over forty (40) active parents

Mr. Moore advised he is working with Mr. Crawford to develop volunteer criteria and to determine what level of screening volunteers must undergo in order to work with the children.

Mayor Sasser asked if the Parks and Recreation buses are Florida Department of Transportation (FDOT) Certified

Mr. Crawford advised that they are FDOT Certified and based on the Palm Beach County Standards of Operation the City has met all requirements for licenses and inspections.

Mr. Moore advised that once a decision is made about the volunteers he will propose it to the Commission.

Mr. Crawford advises that the Palm Beach County Sickle Cell Foundation will be partnering with the City and calls upon Mr. Bruce Glover.

Mr. Glover addressed the commission and advised:

- Recently provide seminars at the Recreation Department on excretion illnesses
- Relocating office from Belle Glade to Pahokee

- Two people will be in the office, Sickie Cell Case Manager and someone from Community Voice Program

Mr. Crawford continues by stating that we are also partnering with Housing Partnership to provide support to the Middle School children and calls upon Mrs. Ivory Paschal, Assistant Director of Parks and Recreation to explain.

Mrs. Paschal advised:

- T.O.P. means Teen Outreach Program that is Wyman's Program funded through Housing Partnership
- Wyman's mission is to enable teen from disadvantage circumstances, to live successful lives, build strong communities. To foster communities where every teen is expected and supported to thrive in life, work and learning so that they may become economically self-sufficient, leaders in their communities and, ultimately, break the cycle of poverty
- T.O.P is an approach that provides teens with the necessary supports and opportunities to prepare for successful adulthood and avoid problem behavior.
- Some topics they will be doing with our kids are decision making, community service learning, goal setting and sexual health
- T.O.P. program will begin October 6th 2011 through April 3rd 2012
- There will be a Red Cross Training on October 5th and 12th from 8:00 a.m. to 12:00 p.m.
- This is a requirement for anyone who want to manage a shelter
- About 10 middle school participant will be going to the Urban League for a Youth Empowerment Roundtable tomorrow.

Mr. Crawford continued:

- Once per week, on a Thursday, we have dress for success day for the students and coaches wear
- The purpose is to get the parents involved and make the children job ready

Presentations:

Fishing Tournament Award

Director of Public Service, Alvin Johnson and City staff presented the Biggest Fish trophy to Emmanuel Crawford

City Manager Moore continues:

- Began planning for the Veterans Day Celebration and request that the Commission submit their nominations.
- Christmas Parade is December 12th, 2011 and the planning has begun.
- Tri Cities Barbeque is December 9th, 2011
- The Howard Hill Foundation will be donating some properties close to Commissioners Park
- The Johnson Family at 371 Golden Place will also be transferring their property to the City
- The grants information in reference to what funds are generated from the County was provided in the agenda packet.
- Will provide the FEMA information that was request at the next Commission Meeting
- The Budget Hearing will be rescheduled for Saturday, October 1st, 2011 at 9:00 a.m. because of the error in the Palm Beach Post.

- The insurance rates are being reviewed.
- The GUA Board attempted to have a special meeting today to pass a balance budget but we did not have a quorum.
- Community Asphalt has been donating materials to Cemetery and Public Service and is requesting a Certificate of Appreciation.

Commissioner Walker motion that Community Asphalt receives a plaque. Second by Vice Mayor Crawford.

Motion carried unanimously.

City Manager Moore continues:

- Meeting with Pahokee Housing Authority to discuss Pahokee Connection on Thursday.

Report of the City Attorney:

City Attorney Brandenburg no report

Ordinance:

Ordinance 2011-04 – FIRST READING – AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, CORRECTING A SCRIVENER'S ERROR IN THE ZONING MAP CONTAINED IN THE LAND DEVELOPMENT CODE AND DESIGNATION IN THE COMPREHENSIVE PLAN FUTURE LAND USE MAP, PROVIDING FOR EFFECTIVE DATE, SEVERABILITY AND INCLUSION IN THE CODE.

City Attorney Brandenburg advised at the last Commission Meeting a resident appeared before the Commission indicating that he was in the process of expanding his business and learned the zoning and comprehensive plan was incorrect for his property even though the property and business has existed since the 1950s with continuous usage. Based on the research that was completed, The City adopted a change in the land use ordinance and comprehensive plan in March 1990 this parcel was erroneously included in the Single Family Residential Mixed Use (SFMU) designation. This ordinance is presented to correct that error. In the event that we adopt this ordinance and send it to DCA and they want further information we will have to come back to the Commission. This is the quickest way to allow the resident to move forward with the expansion of his business.

Approval of Ordinance 2011-03 First Reading.

Motion by Commissioner Walker. Second by Commissioner Biggs.

Motion carries unanimously.

Old Business:

Okeechobee Land Company Lease Amendment

RESOLUTION 2011-72 – A

City Attorney Brandenburg advised:

- Mr. Perez complained at the last Commission Meeting about receiving a notification from his office stating he is not allowed to operate any business other than a tire repair shop based on his lease with the City and he is in violation.
- To prevent violation of the lease, an option is to amend the lease to approve automobile repairs and there are no requirements amend and renegotiate lease.
- The current amendment approves automobile repair without renegotiation of the lease.

Commissioner Babb asked if the City will incur any additional cost to allow automobile repair.

City Attorney Brandenburg advised there will not be any

Commission discussed recommendation for a lease increase and advises the City Manager to come back with a recommendation at the next Commission meeting.

Approval of the City Manager to provide a recommendation for the lease increase at the next meeting and the City Attorney to give a thirty (30) day extension on the letter that was previously sent to comply to existing lease.

Motion by Commissioner Walker. Second by Vice Mayor Crawford.

Motion carries unanimously.

Credit Card Policy:

City Manager Moore advised that all the recommendations were added to the policy and a copy is in the packet.

City Attorney Brandenburg advised:

- Still recommends against credit card and the policy should be restricted
- Department Heads need to follow the purchase order policy and credit card use should be minimal and under the City Manager supervision
- With respect to the Commissioners, it is dangerous and easy to make a mistake and feels they should not carry and use credit cards.

City Manager Moore advised:

- The Directors credit card have been destroyed and only the City Manager card is available but it stays in locked away in the Finance Department
- This new policy will allow credit card to Directors and only available for overnight travel and to be checked out 24 hours prior to travel.

The Commission discussed different scenarios that credit cards were necessary and will follow the same policy as the Directors and the bills will be presented to the Commission.

City Attorney advised he will make the appropriate changes to incorporate the Commissioners in the Credit Card Policy.

Approval of Credit Card Policy.

Motion by Vice Mayor Crawford. Second by Commissioner Walker.

Motion carries unanimously.

Prince Theater:

The Attorney advises:

- Liens are continuing to run at \$250 a day which constitutes every property the owner owns in Palm Beach County. A summary judgment is set for October.

Annexation:

City Manager Moore advises Calvin & Giordano is working on the report and once complete the manager will get it to the Commission.

Pahokee Plaza:

City Attorney Brandenburg advises:

- Received an email from Mr. Greg Vaday advising that Mr. Gonzalez is out of the country and we should be receiving a list of changes to the contract but haven't received anything.

Citizen Villas:

City Manager Moore advises he met with the County with Mr. Johnson and it will not get started for another four to six months.

East Lake Village:

City Manager Moore advises this is an ongoing working process

Boxing Arena:

City Manager Moore advises survey is completed and provided to Deputy Lastrange.

City Hall:

City Manager Moore advises it is a working progress

New Business:

1. Proposal from Palm Beach County regarding Glades Utility Authority
City Manager advised:
 - The letter from Shannon LaRocque sent to the Palm Beach County Board of County Commissioners is in their packet.
 - Proposing that County provide GUA with \$2,000,000 to assist with balancing the budget
 - In return the Tri Cities will turn the GUA over to the County over a period eventually eliminating the host fees by 2% each year

The Commission discussed different errors that is leading to the GUA shortfall

2. 501 (c) 3 Board Appointment

Appoint Dr. Marcia Hardney, Patti Apperlee, Richard Brown and Elizabeth Cayson

Approval of 501 (c) 3 Board Appointment.

Motion by Commissioner Biggs. Second by Vice Mayor Crawford.

Four (4) Ayes, One (1) Abstain.

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Commissioners Comments:

Commissioner Biggs advised:

An update from City Manager in reference to the Rickey Jackson

City Manager Moore advised the goal is to place three signs at the entrances to the City. Had three companies to volunteer to assist with new entry way but they have yet to follow through with providing the signs. As of now we do not have the funds to build entry way signs.

Commissioner Walker request that the Rickey Jackson signs be removed.

Approval removal of Rickey Jackson signs.

Motion by Commissioner Walker. Second by Vice Mayor Crawford.

Three (3) Ayes, Two (2) Nays

The Commission discussed removing the signs, revitalize them and put them back up.

Commissioner Biggs continued:

- Attended a meeting with Ms. Regina Bohlen and learned about Mainstreet Funding, grants were done through Mainstreet Funding.
- Collecting information about the program and will share at a later date
- Wants to see a sign at City Hall and
- Superintendent search at Palm Beach Lakes High School and Glades Central. The School Board wants to know what is it that the people want to see in a superintendent.
- Thanks everyone for attending the meeting

Commissioner Walker advised:

- Attended the League of Cities Meeting today and the next schedule meeting will be October 26, 2011
- The Legislative Delegation will be at the October 26, 2011 meeting in Royal Palm Beach
- Encouraging that all elected officials participate in City Government Week
- National League of Cities Conference will be November 8 – 12, 2011
- The Palm Beach County League of Cities has a County Lobbyist Registration the Cities can opt into that is near completion
- Literacy Coalition Day is October 6, 2011 to read to preschool children "Llama Llama Red Pajama"
- Seeking sponsorship for League of Cities Youth Delegation
- Democratic Roast for Mac Bernard will be at the Hilton Hotel on Saturday, October 1, 2011
- Palm Beach County Days will be in January 2012
- Take Stock in Children is seeking mentors

Commissioner Babb advised:

- Need to develop a plan to repave the streets
- Need to develop an ordinance for rental property maintenance and inspection

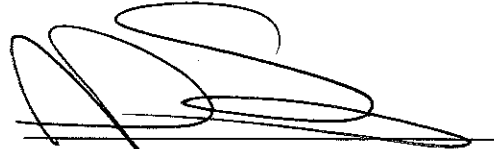
Vice Mayor Crawford advised:

- Thanks the citizens for attending the meeting and participating in the Annual Fishing Tournament
- Tri Cities Coalition Meeting will be held tomorrow in Belle Glade
- There will be a Veterans Day Program on November 11, 2011

There being no further business to discuss, Mayor Sasser adjourns the meeting at 9:00 p.m.



ATTEST: Anika Sinclair, Interim City Clerk



J.P. Sasser, Mayor