



**CITY COMMISSION OF THE CITY OF PAHOKEE
SPECIAL COMMISSION MEETING MINUTES
Saturday, October 1, 2011**

Pursuant to due notice the postponed Special Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Saturday, October 1, 2011.

The meeting was called to order by Mayor Sasser at 9:09 a.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor J.P. Sasser	Present
	Vice Mayor Henry Crawford	Present
	Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present
	Commissioner Diane Walker	Present
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Absent
	Sgt. at Arms: Lt. R. Alonso	Absent
	Interim City Clerk Anika Sinclair	Present

Approval of Agenda Items:

Approval of the Agenda Item.

Motion by Commissioner Biggs. Second by Commissioner Babb.

Motion carried unanimously.

City Manager Moore advised we had to reschedule this meeting to October 1, 2011, today, because of an error that was made in the Palm Beach Post.

DR-420 & DR420-MM-P:

City Manager Moore reads into the record:

"On July 29, 2011, the City Manager executed a Certification of Taxable Value (DR-420) and Maximum Millage Levy Calculation Preliminary Disclosure (DR-420MM-P). Palm Beach County Property Appraiser had provided notification of estimated Taxable Value and Net New Construction. In accordance with TRIM guidelines, this 2nd special budget hearing was advertised in the Palm Beach Post on Thursday, September 29, 2011"

City Manager Moore continues:

"In accordance with the Truth in Millage (TRIM) Bill, the Commission shall hold two public hearings to complete the adoption of the final millage rate and the final budget. The first hearing was held on September 12, 2011 in **THE COMMISSION CHAMBER, LOCATED AT 360 E. MAIN ST., CITY OF PAHOKEE, FLORIDA, PALM BEACH COUNTY, FLORIDA**, at 6 p.m. and today's hearing will complete the two hearing process required by law. As stipulated in the TRIM Bill, the first substantive issue to be discussed shall be the percentage increase/decrease in millage over the rolled-back rate."

Percentage of Decrease In Millage Over Roll-Back Rate

City Manager Moore reads into the record:

“The City of Pahokee’s Percentage Decrease in Millage over Rolled-Back Rate is -6.54%. Fiscal Year 2011-2012 rolled-back taxes are \$553,601 and Fiscal Year 2011-2012 proposed taxes are \$517,379 (95% budgeted = **\$491,510**). Fiscal Year 2011-2012 proposed **tax decrease is \$30,455** and Fiscal Year 2011-2012 **rolled-back rate was 6.9999**. Fiscal Year 2010-2011 millage rate is 6.5419 and Fiscal Year 2011-2012 proposed millage is 6.5419. Fiscal Year 2010-2011 proposed millage decrease is 0.00 and 2011-2012 rolled-back rate is 6.9999.”

Explain tax decrease

City Manager Moore advised the continued decline in property values has resulted in a decrease in gross taxable property values, for operating purposes, of \$ 4,913,235.

City Manager Moore continues to read into the record the Budget Highlights:

	<u>2010-2011</u>	<u>2011-2012</u>	<u>%Incr/Decr</u>
General Fund	\$ 4,164,326	\$ 4,057,739	- 2.56
Henderson Endow	\$ 3,500	\$ 2,155	- 38.43
Water & Sewer	\$ 302,309	\$	-100.00
Solid Waste	\$ 686,758	\$ 686,758	0.00
Marina Campground	\$ 65,638	\$ 66,108	0.72
Cemetery	\$ 239,895	\$ 233,365	-2.72
	<u>\$ 5,462,426</u>	<u>\$ 5,046,125</u>	<u>- 7.62</u>

Budget Comparison by Fund:

City Manager Moore continues:

The Tentative Budget Comparison by Fund showed a Total Budget of \$5,462,426 for Fiscal Year 2010-2011 with a 6.5419 millage rate and a Total Proposed Budget of \$5,046,125 for Fiscal Year 2011-2012 with a 6.5419 millage rate. The 2011-2012 decrease from the 2010-2011 Budget showed a Budget decrease of \$416,301 with 0.00 millage decrease and 7.62% net decrease in total operating expenditures.

Mayor Sasser inquires if there are any comments from the Commission or audience.
(no comments)

Mayor Sasser calls for a motion to approve Resolution 2011-64

Approval of Resolution 2011-64

Motion by Commissioner Biggs. Second by Commissioner Babb.

Motion carried unanimously.

Mayor Sasser inquires if there are any comments in the 2010 – 2011 proposed budget from the audience or the Commission.

Mayor Sasser calls for a motion to approve Resolution 2011 – 65

Discussion:

City Manager advised that the changes in the budget reflect Pahokee Connection for \$75,000.

City Manager Moore calls upon Senior Accountant Leeanne Criswell to provide a synopsis of the meeting with Pahokee Housing Authority.

Ms. Criswell advised:

- Met with Julia Hale on Thursday, September 29, 2011
- Pahokee Housing Authority (PHA) will fund Pahokee Connections \$75,000 for nine (9) months
- October 1, 2011 through June 30, 2012
- Mrs. Hale will make an effort to find more funds to complete the year
- PHA is proposing to organize the program themselves next year
- Mrs. Hale also advised PHA will try to find funding to assist with the Senior's Program

City Manager Moore calls upon Assistant Director of Human Resources to explain how Pahokee Connection affects payroll.

Ms. Waugh advised:

- The three (3) employees in Pahokee Connection hours are based on 39 weeks
- The two full time employees will receive 1,560 hours each and the part time employee will receive 1,032 hours.
- The salary totals \$60,187

City Manager Moore advised:

Ms. Waugh will meet with the three employees and advise them accordingly.

Area Agency on Aging will try to commit the \$24,000 for 2011-2012 budget year

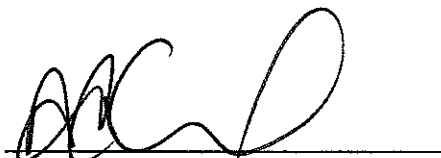
Four employees will transfer to their spouse insurance saving the City \$4,284 per employee. The City will pay them \$1,000 as a onetime fee for the transfer.

Approval of Resolution 2011-65

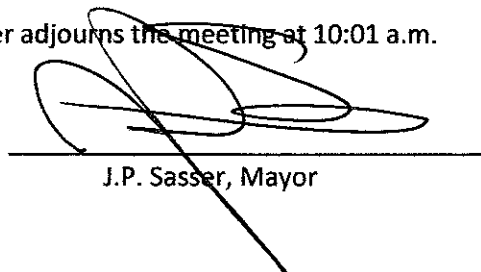
Motion by Commissioner Babb. Second by Commissioner Biggs.

Motion carried unanimously

There being no further business to discuss, Mayor Sasser adjourns the meeting at 10:01 a.m.



ATTEST: Anika Sinclair, Interim City Clerk



J.P. Sasser, Mayor