



**CITY COMMISSION OF THE CITY OF PAHOKEE  
WORKSHOP MEETING MINUTES  
Tuesday, April 20, 2010**

Pursuant to due notice the Commission Workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, April 20, 2010.

The meeting was called to order by Mayor Sasser at 7:00 p.m.

Officials attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor J.P. Sasser	Present
	Vice Mayor Henry Crawford	Present
	Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present
	Commissioner Diane Walker	Present
	City Manager Matthew Brock	Present
	City Attorney Gary Brandenburg	Present
	Sgt. At Arms: Lt. R. Alonso	Absent
	City Clerk Susan Feltner	Present

**1. City Manager Evaluation Process.**

Mayor Sasser addresses the Commission and advises:

- This workshop is about the Commission to come up with a process to evaluate the City Manager.
- We've all received one that the manager has provided and the six (6) sample ones that the City Clerk just provided.
- Please take a moment and look through them.

Mayor Sasser advises that this being a workshop that the Commission cannot vote on anything. Suggests putting on the next weeks agenda where the Commission will decide which form and a set a date when we want to do it.

Commissioner Babb suggests that the Commission tonight outline the strategy and format. Possibly meet with the manager one on one.

Commissioner Biggs agrees with the one on one, and would like for the evaluations to be complied and summarized.

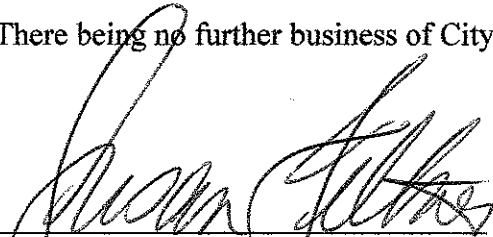
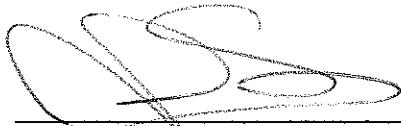
Commissioner Walker advises that the Commission previously discussed utilizing the Human resources office to tally the evaluations.

**1. City Manager Evaluation Process continued**

It was discussed and decided that at the next Commission meeting the following would take place:

1. An evaluation form and format will be selected
2. Commissioners would meet with the Manager one on one.
3. A deadline date will be selected to submit the evaluation.

There being no further business of City to discuss, Mayor Sasser adjourns the meeting at 7:17p.m.

  
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Attest: Susan Feltner, City Clerk  
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J.P. Sasser, Mayor