

**CITY COMMISSION OF THE CITY OF PAHOKEE
WORKSHOP MEETING MINUTES
Tuesday, September 14, 2010 – 6:00 p.m.**

Pursuant to due notice the Commission Workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, September 14, 2010.

The meeting was called to order by Mayor Sasser at 6:10 p.m. Invocation was led by Commissioner Biggs followed by the Pledge of Allegiance.

Officials attendance was recorded as follows:

<u>Roll Call:</u>	Mayor J.P. Sasser	Present
	Vice Mayor Henry Crawford	Present
	Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present.
	Commissioner Diane Walker	Present @ 6:13 p.m.
	Interim City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present via telephone
	Sgt. At Arms:	Absent
	City Clerk Susan Feltner	Present

1. Fiscal Year 2010-2011 Budget.

Interim City Manager Moore addresses the Commission and advises:

- Regarding Sheriff's Office, have met with Lt. Alonso and Major Araujo. Have spoken with Major Smith via telephone regarding contract.
- We have notified them that we can no longer afford the local office.
- PBSO did remove Mrs. Buntings salary from contract, which totaled approximately \$23k.
- Will also save approximately \$16k in expenses of the local office for a total of approximately \$40k.
- We have put \$50k into a reserve account
- Advises that the Back to Work Program will end on Sept. 30th, are planning a luncheon for the employees
- Inquires of how the Commission would like for staff to notice public regarding the closure of the PBSO local office.

Mayor Sasser suggests a sign posted on the door, listing on website and posting in City Hall.

Vice Mayor Crawford suggests advertising in the Sun Newspaper.

Commissioner Walker expressed concern regarding the walk-up phone, it should remain.

Interim City Manager Moore continues:

- A Town Hall meeting is scheduled for September 30th at 6:00 p.m. in the cafeteria.
- Participating agencies are;
 1. Southern Waste Systems
 2. Palm Beach County Fire Rescue
 3. Glades Utility Authority
 4. Palm Beach County Sheriff's Office
 5. Health Care District of Palm Beach County
- Will have a moderator
- Plan to have a Town Hall meeting quarterly

Commissioner Biggs requested a workshop meeting with all business owners.

Mayor Sasser stated that the Chamber of Commerce needs to be involved.

Interim City Manager Moore advises of costs associated with the Chamber:

- The City contributes \$750 quarterly to the Chamber
- The City pays all of the bills.
- Will schedule a workshop in early October.

Interim Manager Moore advises:

- As it relates to the budget, there are no salary increases or bonuses for the upcoming year
- Have some funding requests out there, have not heard yet if viable.
- Will bring back to the Commission in November if funds are available.
- Regarding four (4) day work week.
- Each Director has discussed with their departments
- Practically all staff stated that they would try it.
- Would begin on October 4, 2010
- Advises that the Director of Finance position has been unfunded to assist funding other positions
 1. Building Inspector position
 2. Grants Specialist
 3. Additional assistance at cemetery
- These positions were part time, but are now full time positions.
- Per Diem Policy is on dais, City policy is that we follow the Florida State Statutes.
- Regarding unemployment benefits for the Back to Work Program employees
- The City is on a reimbursable Basis
- We do have a concern regarding the Back to Work Program Employees applying for unemployment, regarding funding.

Commissioner Walker suggests we should submit a Resolution in support of the Back to Work Program being extended. Will ratify at next meeting.

Interim City Manager Moore continues:

- Regarding the two (2) floating holidays, will bring back a recommendation to the Commission before final adoption.

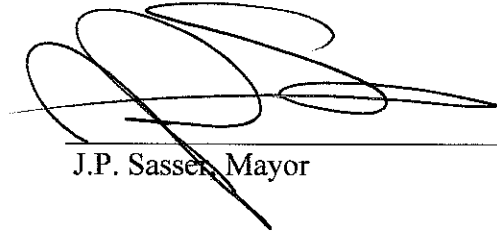
Interim City Manager Moore advises that;

- The FY 2010-2011 Budget is balanced.
- First Reading will be Thursday, September 16, 2010 at 6:00 p.m.
- Millage will be set high
- Second Reading and Adoption will be on Wednesday, September 29, 2010 at 6:00 p.m. here in the Chambers.
- Millage will be set at 6.5419.

There being no further business of City to discuss, Mayor Sasser adjourns the meeting at 6:55p.m.



Attest: Susan Feltner, City Clerk



J.P. Sasser, Mayor